

# WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

## Regular Meeting Minutes

**November 13, 2019**

The meeting of the Willingboro Municipal Utilities Authority was held on November 13, 2019 at the Willingboro Municipal Utilities Authority building. Chairman Evans called the meeting to order at 4:30 PM and requested that everyone pledge allegiance to the flag. The Chairman instructed the Secretary to read the following statement:

Public notice of the meeting, pursuant to the Open Public Meetings Act, has been given by the Authority in the following manner:

- A. Posting written notice on the official bulletin board of the Authority building.
- B. Mailing written notice to the Municipal Clerks of Willingboro and Westampton Townships; the Secretary of the Edgewater Park Sewerage Authority and the Executive Director of the Mount Laurel Municipal Utilities Authority.
- C. Publishing a Public Notice in the Burlington County Times and Courier-Post.
- D. Directing the Secretary to enter the minutes of this meeting this public announcement.

**Roll Call:** Cmmr. Jacqueline Jennings (Initially Absent), Cmmr. T. Wayne Scott (Present), Cmmr. Clayton Sills (Present), Cmmr. Carl Turner (Initially Absent), Cmmr. Webster Evans (Present), Alt. Cmmr. Charles Green (Absent), Alt. Cmmr. Johnson Kolawole (Present)

Others attending: Andrew Weber, Executive Director, Diallyo Diggs, Finance Director, Emmanuel Stuppard, Director of Operations and Maintenance, Richard Alaimo, Engineer, Solicitor, Mike Riley

### **Motion to Approve October 16, 2019 Regular Meeting Minutes**

Moved: Cmmr. Sills

Seconded: Cmmr. Kolawole

**Roll Call:** Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Kolawole Yes, Cmmr. Evans Yes

### **Motion to Approve Treasurer's Report**

Moved: Cmmr. Sills

Seconded: Cmmr. Scott

**Roll Call:** Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Kolawole Yes, Cmmr. Evans Yes

**Resolution 2019-11-13-1 Authorizing Introduction of the Annual Budget for 2020**

Moved: Cmmr. Sills

Seconded: Cmmr. Scott

**Discussion**

A.Weber: This is just to introduce the budget so the public is aware.

**Roll Call:** Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Kolawole Yes, Cmmr. Evans Yes

**Motion to Receive Operations and Maintenance Report**

Moved: Cmmr. Scott

Seconded: Cmmr. Sills

**Discussion**

**Roll Call:** Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Kolawole Yes, Cmmr. Evans Yes

**Resolution 2019-11-13-2 Award of Chain & Scraper Sludge Collector Parts Contract to Eastern Environmental Contractors for the sum of \$38,597.54**

Moved: Cmmr. Scott

Seconded: Cmmr. Sills

**Roll Call:** Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Kolawole Yes, Cmmr. Evans Yes

**Resolution 2019-11-13-3 Award Contracts for Water Distribution Materials to Core & Main for \$164,986.08 and Ferguson Waterworks for \$25, 778.24**

Moved: Cmmr. Turner

Seconded: Cmmr. Scott

**Roll Call:** Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Kolawole Yes, Cmmr. Evans Yes

\*Cmmr. Turner Arrived

**Resolution 2019-11-13-4 Acceptance of Pennoi's GIS Proposal**

Moved: Cmmr. Turner

Seconded: Cmmr. Scott

### **Discussion**

M. Stuppard: The Water Quality Accountability Act requires us to GPS all of our features. With that being said, once we GPS it we will have an online platform where its almost like a Google where we can plug in a feature and we will know exactly where it's at with longitude and latitude.

**Roll Call:** Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Abstain, Cmmr. Kolawole Yes, Cmmr. Evans Yes

### **Motion to receive Engineers Report**

Moved: Cmmr. Scott

Seconded: Cmmr. Kolawole

**Roll Call:** Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes, Cmmr. Kolawole Yes, Cmmr. Evans Yes

### **Motion to Accept the Payment of Bills**

Moved: Cmmr. Sills

Seconded: Cmmr. Turner

**Roll Call:** Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes, Cmmr. Kolawole Yes, Cmmr. Evans Yes

### **Executive Directors Report**

A presentation was given by Schneider Electric.

\*Cmmr. Jennings

### **Comments from the Public**

P. Harvey: Why are we still having problems with iron at Well 5A?

Engineer: The issue is really only how often you have to change the filters so that's what we are addressing now.

M. Knox: Is there a possibility of an explosion?

Cmmr. Turner: Most of these pressure release valves and pressure tanks have a built in safety factor.

S. Whitfield: What is the estimated cost for the water meters? Also, for the 3 Phases of the project do you have to complete all 3 phases in order for ESIP project to pay for itself? Lastly, what is the proposed date for the rate hearing and what method is being used to notify the public?

Schneider Electric: Phase 2 is the self-funding part of the program.

A.Weber: The rate hearing will be December 18<sup>th</sup> and how we plan on informing the public regarding the meeting will be through social media, the newspaper, public notice, and robocall.

**Motion to Enter Executive Session**

Moved: Cmmr. Sills

Seconded: Cmmr. Scott

**Roll Call:** Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Green Yes, Cmmr. Kolawole Yes, Cmmr. Evans Yes

**Motion to Exit Executive Session**

Moved: Cmmr. Sills

Seconded: Cmmr. Scott

**Roll Call:** Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Green Yes, Cmmr. Kolawole Yes, Cmmr. Evans Yes

**Motion to suspend employee w/ pay with a minimum up until December 18<sup>th</sup> to be reviewed**

Moved: Cmmr. Scott

Seconded: Cmmr. Turner

**Roll Call:** Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes, Cmmr. Jennings Yes, Cmmr. Evans Yes

**Motion to Adjourn**

Moved: Cmmr. Turner

Seconded: Cmmr. Sills

**Roll Call:** Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes, Cmmr. Jennings Yes, Cmmr. Evans Yes

**Certification of Minutes**

I hereby certify the above to be a true and correct copy of the approved Minutes of the November 13, 2019, Regular Meeting of the Willingboro Municipal Utilities Authority.

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**Andrew Weber, Secretary**