

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

Regular Meeting Minutes

January 17, 2018

The meeting of the Willingboro Municipal Utilities Authority was held on Wednesday, January 17, 2018 at the Willingboro Municipal Utilities Authority building. Chairman Carl Turner called the meeting to order at 4:30 PM, and requested that everyone pledge allegiance to the flag. The Chairman instructed the Secretary to read the following statement:

Public notice of the meeting, pursuant to the Open Public Meetings Act, has been given by the Authority in the following manner:

- A. Posting written notice on the official bulletin board of the Authority building.
- B. Mailing written notice to the Municipal Clerks of Willingboro and Westampton Townships; the Secretary of the Edgewater Park Sewerage Authority and the Executive Director of the Mount Laurel Municipal Utilities Authority.
- C. Publishing a Public Notice in the Burlington County Times and Courier-Post.
- D. Directing the Secretary to enter into the minutes of this meeting this public announcement.

Roll Call: Cmmr. Jacqueline Jennings (Present), Cmmr. T. Wayne Scott (Present), Cmmr. Clayton Sills (Present), Cmmr. Carl Turner (Present) Alt. Cmmr. Webster Evans (Present), Alt. Cmmr. Charles Green (Absent).

Others attending: Andrew Weber, Executive Director, Diallyo Diggs, Finance Director, Emmanuel Stuppard, Director of Operations and Maintenance, Russell Trice, Engineer, Yolanda Melville, Solicitor

Comments from the Public

Kimberly Stewart of 63 Parkside Cir: Been having issues regarding an outstanding bill with the amount of \$930 and was told to come to a meeting to see if anything can be done in regards to this water bill.

A. Weber: We have had conversations and the water bill seems to be related to a leaking toilet and wanted to have a credit but our policy and regulations that we initiated back in August 2014 is that we do not give credit for leaking faucet and it is an issue due to the fact that we read meters every 90 days.

Motion to Approve December 6, 2017 & December 20, 2017 Regular Meeting Minutes

Moved: Cmmr. Sills

Seconded: Cmmr. Scott

Roll Call: Cmmr. Evans Yes, Cmmr. Jennings Yes, Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes

Treasurers Report

Moved: Cmmr. Jennings

Seconded: Cmmr. Scott

Roll Call: Cmmr. Evans Yes, Cmmr. Jennings Yes, Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes

Motion to Approve Resolution 2018-1-17-1 Making Fiscal Year 2017 Budget Transfers

Moved: Cmmr. Jennings

Seconded: Cmmr. Sills

Roll Call: Cmmr. Evans Yes, Cmmr. Jennings Yes, Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes

RESOLUTION 2018 – 1-17-1

MAKING FISCAL YEAR 2017 BUDGET TRANSFERS

WHEREAS, the Authority budget for the year ending December 31, 2017 was approved on the 10th day of December, 2016, and

WHEREAS, it is desired to amend said budget, and

WHEREAS, N.J.A.C. 5:31 provides that all amendments to the budget shall be approved and adopted by resolution of the Authority, passed by not less than a majority of the full membership,

THEREFORE BE IT RESOLVED that the following transfers be made to the approved budget of the Willingboro Township Municipal Utilities Authority for its fiscal year ending December 31, 2017:

Category	Current Amount	New Amount	Difference
Social Security (01-100-6070)	\$200,100	\$205,100	5000
Tests and Analysis (01-500-7310)	\$38,300	\$39,300	1000
Salaries (01-100-5010)	\$760,000	\$754,000	-6000

Net Change

AYE

NAY

ABSTAIN

0

RECORDED VOTE

Turner

Sills

Scott

Jennings

Evans

Green

BE IT FURTHER RESOLVED that two certified copies of this complete amendment and resolution be filed forthwith with the Director of the Division of Local Government Services for her certification of the Authority budget so amended.

CERTIFICATION

Date _____, 2018
this is a
amending

Approved _____, 2018

It is hereby Certified that
true copy of a resolution

the budget, adopted by the
governing body on the 18th
of January 2018

Director, Division of Local Government Services

Recording Secretary

Motion to receive Operations and Maintenance Report

Moved: Cmmr. Jennings

Seconded: Cmmr. Sills

Roll Call: Cmmr. Evans Yes, Cmmr. Jennings Yes, Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes

Motion to Receive Engineers Report

Moved: Cmmr. Scott

Seconded: Cmmr. Evans

Roll Call: Cmmr. Evans Yes, Cmmr. Jennings Yes, Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes

Motion to Approve Resolution 2018-1-17-2 Contract Modification No.6 Contract No. 2015-1 Well 5A Radium Removal Treatment Plant Upgrades

Moved: Cmmr. Jennings

Seconded: Cmmr. Sills

Roll Call: Cmmr. Evans Yes, Cmmr. Jennings Yes, Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes

RESOLUTION 2018-1-17-2

Contract Modification No. 6

Contract No. 2015-1

Well 5A Radium Removal Treatment Plant Upgrades

WHEREAS, the Willingboro Municipal Utilities Authority has complied with the requirements of the Local Public Contracts Law (P.L. 1971, Ch. 198) and received sealed bids for Well 5A Radium Removal Treatment Plant Upgrades on April 27, 2016 and awarded such contract on May 18, 2016, and

WHEREAS, the contract was awarded to MBE Mark III Electric, Inc., and

WHEREAS, the contract provided allowances for the following bid items which were not used, which therefore must be deleted so that the total contract cost reflects the amount actually paid to the contractor:

<u>Bid Item No.</u>		
2.	Allowance for Governmental Permit Fees	(\$10,000.00)
4B.	Disposal of Acid Producing Soil	
(\$12,150.00)		
19.	Asbestos Removal	(\$40,000.00)
21.	Utility Transformer Relocation & Upgrade	<u>(\$24,823.81)</u>
	Total Deduct	(\$86,973.81)

WHEREAS the Consulting Engineer is recommending that Contract Modification No. 6, which is a deduct in the amount (\$86,973.81) be approved, and

WHEREAS the original and adjusted contract amounts as a result of this contract modification and previous modifications are as follows:

- Original Contract Amount: \$3,939,686.00
- Total of Previous Contract Modifications 1 thru 5: \$65,175.96

- Contract Modification No. 6 (\$86,973.81)
- Total Contract Amount Including Modification No. 6: \$3,917,888.15 (-0.55%)

NOW, THEREFORE, BE IT RESOLVED by the Willingboro Municipal Utilities Authority assembled in regular session this 17th day of January 2018 that:

1. Contract Modification No. 6 in the amount of (\$86,973.81) is approved.
2. The Consulting Engineer and Executive Director are authorized to take all steps necessary to effectuate this contract modification.
3. A copy of this resolution be spread upon the minutes of this public meeting.

Carl Turner, Chairman

CERTIFICATION BY SECRETARY

I, Andrew Weber, Secretary of the Willingboro Municipal Utilities Authority do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on Wednesday January 17, 2018.

In witness thereof, I have here unto set my hand and affixed the seal of the Authority this 17^h day of January 2018.

Andrew Weber, Secretary

Executive Directors Report

A. Weber: Reminder that we have an interview for professionals for RFQ Saturday @ 630.

Thank Manny for pursuing a property damage claim.

Our chemical contract expires Jan. 31 and we have all bids but not quite ready to award. We will be awarding it on Feb. 1

*Cmmr. Green arrived

Motion to Accept the Payment of Bills

Moved: Cmmr. Jennings

Seconded: Cmmr. Sills

Roll Call: Cmmr. Evans Yes to all but #8021, Cmmr. Jennings Yes, Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes

Solicitors Report

Resolution Authorizing Utility Easement Agreement with Wawa of Westampton

Moved: Cmmr. Scott

Seconded: Cmmr. Jennings

Roll Call: Cmmr. Evans Yes, Cmmr. Jennings Yes, Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes

Motion to Enter Executive Session

Moved: Cmmr. Jennings

Seconded: Cmmr. Scott

Roll Call: Cmmr. Evans Yes, Cmmr. Jennings Yes, Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes

Motion to Exit Executive Session

Moved: Cmmr. Sills

Seconded: Cmmr. Scott

Roll Call: Cmmr. Evans Yes, Cmmr. Jennings Yes, Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes

Motion to Adjourn

Moved: Cmmr. Scott

Seconded: Cmmr. Sills

Roll Call: Cmmr. Evans Yes, Cmmr. Jennings Yes, Cmmr. Scott Yes, Cmmr Sills Yes, Cmmr. Turner Yes

