

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

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Special Meeting Minutes

December 21, 2016

The meeting of the Willingboro Municipal Utilities Authority was held on Wednesday, December, 21 2016 in the Authority office. Chairman Clayton Sills called the meeting to order at 4:30 PM, and requested that everyone pledge allegiance to the flag. The Chairman instructed the Secretary to read the following statement:

Public notice of the meeting, pursuant to the Open Public Meetings Act, has been given by the Authority in the following manner:

- A. Posting written notice on the official bulletin board of the Authority building.
- B. Mailing written notice to the Municipal Clerks of Willingboro and Westampton Townships; the Secretary of the Edgewater Park Sewerage Authority and the Executive Director of the Mount Laurel Municipal Utilities Authority.
- C. Publishing a Public Notice in the Burlington County Times and Courier-Post.
- D. Directing the Secretary to enter into the minutes of this meeting this public announcement.

Roll Call: Cmmr. Clayton Sills (Present), Cmmr. Carl Turner (Present), Cmmr. T. Wayne Scott (Present), Christopher Walker (Present), Cmmr. Jacqueline Jennings (Present), Alt. Cmmr. Webster Evans (Present), Alt. Cmmr. Charles Green (Absent).

Others attending: Russell Trice, Engineer, Diallyo Diggs, Director of Finance, Rita Taliaferro, Office Manager, Jim Mackie, Director of Operations and Maintenance, Yolanda Melville of Cooper Levenson, and Vincent Buckley, Chief Operator of the Water Treatment Plant.

Comments from the Public

T. Clark: Opra request should be available to public and there should put a policy put in place.

Cmmr. Jennings: There is a policy put in place and we go through the solicitors because we want to be very careful because we don't want to do anything to get sued.

Cmmr. Walker: Requested that the executive director to get the policy and for all commissioners to have a discussion so this process is not drawn out.

Motion Entering Executive Session

Moved: Cmmr. Walker

Seconded: Cmmr. Jennings

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Roll Call: Cmmr. Turner Yes, Cmmr. Scott Yes, Cmmr. Walker Yes, Cmmr. Jennings Yes, Cmmr Sills Yes

Motion Exiting Executive Session

Moved: Cmmr. Jennings

Seconded: Cmmr. Walker

Roll Call: Cmmr. Turner Yes, Cmmr. Scott Yes, Cmmr. Walker Yes, Cmmr. Jennings Yes, Cmmr Sills Yes

Motion to Approve Bill for Cooper Levenson

Moved: Cmmr. Walker

Second: Cmmr. Turner

Roll Call: Cmmr. Turner Yes, Cmmr. Scott Yes, Cmmr. Walker Yes, Cmmr. Jennings No, Cmmr Sills Yes

Motion to Approve Vacation Pay for Rita Taliaferro

Moved: Cmmr. Walker

Second: Cmmr. Turner

Roll Call: Cmmr. Turner Yes, Cmmr. Scott Yes, Cmmr. Walker Yes, Cmmr. Jennings Yes, Cmmr Sills Yes

Motion per recommendation to hold position Director of Operations for period not less than 30 and no longer than 90

Moved: Cmmr. Jennings

Seconded: Cmmr. Scott

Discussion:

Cmmr. Walker: Asked the Executive Director if he would put parameters in place to report to him to close out items and if in fact the new position is hired will a transition time be set.

A.Weber: Yes

Roll Call: Cmmr. Turner No, Cmmr. Scott Yes, Cmmr. Walker Yes, Cmmr. Jennings Yes, Cmmr Sills Yes

Motion to Adjourn

Moved: Cmmr. Turner

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Seconded: Cmmr. Walker

Roll Call: Cmmr. Turner Yes, Cmmr. Scott Yes, Cmmr. Walker Yes, Cmmr. Jennings Yes, Cmmr Sills Yes

Certification of Minutes

I hereby certify the above to be a true and correct copy of the approved Minutes of the December 21, 2016, Special Meeting of the Willingboro Municipal Utilities Authority.

Andrew Weber, Assistant Secretary