

**WILLINGBORO MUNICIPAL UTILITIES AUTHORITY**  
**Regular Meeting Minutes**  
**September 17, 2014**

The meeting of the Willingboro Municipal Utilities Authority was held on Wednesday, September 17, 2014 in the Authority office. Chairman Walker called the meeting to order at 4:30 PM, and requested that everyone pledge allegiance to the flag. The Commissioner instructed the Secretary to read the following statement:

Public notice of the meeting, pursuant to the Open Public Meetings Act, has been given by the Authority in the following manner:

- A. Posting written notice on the official bulletin board of the Authority building.
- B. Mailing written notice to the Municipal Clerks of Willingboro and Westampton Townships; the Secretary of the Edgewater Park Sewerage Authority and the Executive Director of the Mount Laurel Municipal Utilities Authority.
- C. Publishing a Public Notice in the Burlington County Times and Courier-Post.
- D. Directing the Secretary to enter into the minutes of this meeting this public announcement.

**Roll Call:** Cmmr. Eddie Campbell, Jr., (Present), Cmmr. Dennis W. Reiter (Present), Cmmr. Christopher Walker (Present), Cmmr. Jacqueline Jennings (Present), Cmmr. T. Wayne Scott (Present), Alt. Cmmr. Clayton Sills (Present) and Cmmr. Webster Evans (Present).

Others attending; Michael A. Armstrong, Secretary, James Mackie, Operations Manager, Warren O. Stilwell, of Cooper Levinson, Solicitor, Russell Trice, Engineer, and Andy Weber, Interim Executive Director.

**Motion:** A motion was made by Cmmr. Campbell and seconded by Cmmr. Sills to approve the August 20, 2014 meeting minutes.

**Discussion:** None.

**Roll Call:** Cmmr. Campbell, AYE; Cmmr. Scott, AYE; Alt. Cmmr. Sills, AYE; Cmmr. Reiter, ABSTAIN, Cmmr. Walker, AYE.

**Motion:** A motion was made by Cmmr. Scott and seconded by Cmmr. Sills to receive and file the Treasurer's Report.

**Discussion:** None.

**Roll Call:** Cmmr. Campbell, AYE; Cmmr. Scott, AYE; Alt. Cmmr. Sills, AYE; Cmmr. Reiter, AYE; Cmmr. Walker, AYE.

**Motion:** A motion was made by Cmmr. Campbell and seconded by Cmmr. Scott to present the list of bills for payment.

**Discussion:** None.

**Roll Call:** Cmmr. Campbell, AYE; Cmmr. Scott, AYE; Alt. Cmmr. Sills, AYE; Cmmr. Reiter, AYE; Cmmr. Walker, AYE.

**Motion:** A motion is made by Cmmr. Scott and seconded by Alt. Cmmr. Sills to receive and file the Operations Maintenance Report.

Cmmr. Jennings arrives at 4:40 after the motion is made and is voting.

**Discussion:** None.

**Roll Call:** Cmmr. Campbell, AYE; Cmmr. Cmmr. Scott, Cmmr. Reiter, AYE; Cmmr. Jennings, AYE; Cmmr. Walker, AYE.

**Motion:** A motion was made by Cmmr. Reiter and seconded by Cmmr. Campbell to receive and file the Executive Director's Report.

**Discussion:** None.

**Roll Call:** Cmmr. Campbell, AYE; Cmmr. Scott, AYE; Cmmr. Reiter, AYE; Cmmr. Jennings, AYE; Cmmr. Walker, AYE.

Public Comments: Rita has a billing issue, and she invited the resident to the meeting.

Martin Nock, 18 Windsor Lane, had the following three concerns; 1) Is the Friday morning meeting open to the public, Mr. Sills invited him. 2) Offered his services as a volunteer. 3) Why are there alternate commissioners?

The Executive Director's Report was held until the October meeting.

**Motion:** A motion was made by Cmmr. Reiter and seconded by Cmmr. Campbell to consider authorizing advertisement for water main materials.

**Discussion:** None.

**Roll Call:** Cmmr. Campbell, AYE; Cmmr. Scott, Cmmr. Reiter, AYE; Cmmr. Jennings, AYE; Cmmr. Walker, AYE.

Mr. Walker introduced Mr. Weber to Cmmrs. Jennings and Scott because they weren't present on 9/20/14 when Mr. Weber was hired.

**Motion:** A motion was made by Cmmr. and seconded by Cmmr. to receive and file the Engineer's Monthly Status Report.

RESOLUTION #1

**Discussion:** None.

**Roll Call:** Cmmr. Campbell, AYE; Cmmr. Scott, AYE; Cmmr. Reiter, AYE; Cmmr. Jennings, AYE; Cmmr. Walker, AYE.

**Motion:** A motion was made by Cmmr. Reiter and seconded by Cmmr. Jennings to consider a resolution authorizing the consulting engineer to prepare applications for 2016 NJEIT loans.

RESOLUTION #2

**Discussion:** None.

**Roll Call:** Cmmr. Campbell, AYE; Cmmr. Scott, Cmmr. Reiter, AYE; Cmmr. Jennings, AYE; Cmmr. Walker, AYE.

**Motion:** A motion was made by Cmmr. Scott and seconded by Cmmr. Jennings to authorize the advertisement for the request for qualifications to fill the position of permanent Executive Director of the Authority.

**Discussion:** None.

**Roll Call:** Cmmr. Campbell, AYE; Cmmr. Scott, AYE; Cmmr. Reiter, AYE; Cmmr. Jennings, AYE; Cmmr. Walker, AYE.

**Motion:** Cmmr. Campbell made the motion to enter Executive Session to deal with personnel issues and it was seconded by Cmmr. Scott.

**Discussion:** None.

**Roll Call:** Cmmr. Campbell, AYE, Cmmr. Scott, AYE, Cmmr. Reiter, AYE; Cmmr. Jennings, AYE; Cmmr. Walker, AYE.

**Motion:** A motion was made by Cmmr. Campbell and seconded by Cmmr. Reiter to enter public session.

**Discussion:** None.

**Roll Call:** Cmmr. Campbell, AYE; Cmmr. Scott, AYE; Cmmr. Reiter, AYE; Cmmr. Jennings, AYE; Cmmr. Walker, AYE.

**Motion:** A motion was made by Cmmr. Reiter to approve the agreement of the interim Executive Director and seconded by Cmmr. Campbell.

**Discussion:** None.

**Roll Call:** Cmmr. Campbell, AYE; Cmmr. Scott, AYE; Cmmr. Reiter, AYE; Cmmr. Jennings, AYE; Cmmr. Walker, AYE.

**Motion:** A motion was made by Cmmr. Reiter to approve the agreement of the interim Executive Director and seconded by Cmmr. Campbell.

**Discussion:** None.

**Roll Call:** Cmmr. Campbell, AYE; Cmmr. Scott, AYE; Cmmr. Reiter, AYE; Cmmr. Jennings, AYE; Cmmr. Walker, AYE.

**Motion:** A motion was made by Cmmr. Reiter and seconded by Cmmr. Campbell to approve the separation agreement and Release for Joe Bateman..

**Discussion:** None.

**Roll Call:** Cmmr. Campbell, AYE; Cmmr. Scott, AYE; Cmmr. Reiter, AYE; Cmmr. Jennings, AYE; Cmmr. Walker, AYE.

**Motion:** A motion was made by Cmmr. Reiter and seconded by Cmmr. Sills to accept the report and recommendation of the special audits.

**Discussion:** None.

**Roll Call:** Cmmr. Campbell, AYE; Cmmr. Scott, AYE; Cmmr. Reiter, AYE; Cmmr. Jennings, AYE; Cmmr. Walker, AYE.

**Motion:** A motion was made by Cmmr. Campbell and seconded by Cmmr. Jennings to have Rita Talifero appointed as Supervising Certifying Officer and Joanne Mackel as Certifying Officer.

**Discussion:** None.

**Motion:** A motion was made by Cmmr. Jennings to adjourn and seconded by Cmmr. Campbell.

**Roll Call:** Cmmr. Campbell, AYE; Cmmr. Scott, AYE; Cmmr. Reiter, AYE; Cmmr. Jennings, AYE; Cmmr. Walker, AYE.

#### **Certification of Minutes**

I hereby certify the above to be a true and correct copy of the approved Minutes of the September 17, 2014, Regular Meeting of the Willingboro Municipal Utilities Authority.

  
Michael A. Armstrong, Secretary