

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY
Regular Meeting Minutes
August 20, 2014

The meeting of the Willingboro Municipal Utilities Authority was held on Wednesday, August 20, 2014 in the Authority office. Chairman Walker called the meeting to order at 4:30 PM, and requested that everyone pledge allegiance to the flag. The Commissioner instructed the Secretary to read the following statement:

Public notice of the meeting, pursuant to the Open Public Meetings Act, has been given by the Authority in the following manner:

- A. Posting written notice on the official bulletin board of the Authority building.
- B. Mailing written notice to the Municipal Clerks of Willingboro and Westampton Townships; the Secretary of the Edgewater Park Sewerage Authority and the Executive Director of the Mount Laurel Municipal Utilities Authority.
- C. Publishing a Public Notice in the Burlington County Times and Courier-Post.
- D. Directing the Secretary to enter into the minutes of this meeting this public announcement.

Roll Call: Cmmr. Eddie Campbell, Jr., (Present), Cmmr. Dennis W. Reiter (Absent), Cmmr. Christopher Walker (Present), Cmmr. Jacqueline Jennings (Absent), Cmmr. T. Wayne Scott (Present), Alt. Cmmr. Clayton Sills (Present) and Cmmr. Webster Evans (Present).

Others attending; Michael A. Armstrong, Secretary, James Mackie, Operations Manager, Randy Lafferty of Cooper Levenson, Solicitor, Rita Taliaserro, Office Manager and L. Russell Trice, Engineer.

The Chairman moved to strike the minutes of August 4, 2014 and August 13, 2014 which are not completed. Approval of the April 7, 2014 and April 21, 2014 meeting minutes including June 18, 2014 will be voted on at a later date in September.

Motion: A motion was made by Cmmr. Campbell and seconded by Cmmr. Scott to approve the May 21, 2014 and July 9, 2014 minutes.

Discussion: None.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Scott, AYE; Cmmr. Walker, AYE; Alt. Cmmr. Sills, AYE; Alt. Cmmr. Evans, AYE.

Motion: A motion was made by Cmmr. Campbell and seconded by Cmmr. Scott to approve the minutes of July 22, 2014.

Discussion: The Secretary incorporated changes submitted by the Engineer.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Scott, AYE; Cmmr. Walker, AYE; Alt. Cmmr. Sills, AYE; Alt. Cmmr. Evans, AYE.

Motion to Amend: A motion to amend the July 22, 2014 minutes was made by Cmmr. Campbell and seconded by Cmmr. Scott.

Discussion: Secretary incorporated additional changes submitted by the Operations Manager.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Scott, AYE; Cmmr. Walker, AYE; Alt. Cmmr. Sills, AYE; Alt. Cmmr. Evans, AYE.

Motion: A motion was made by Cmmr. Campbell and seconded by Cmmr. Scott to approve the July 16, 2014 minutes.

Discussion: None.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Scott, AYE; Cmmr. Walker, AYE; Alt. Cmmr. Sills, AYE; Alt. Cmmr. Evans, AYE.

Motion: A motion was made by Cmmr. Scott and seconded by Cmmr. Campbell to receive and file the Treasurer's Report.

Discussion: None.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Scott, AYE; Cmmr. Walker, AYE, Alt. Cmmr. Sills, AYE, Alt. Cmmr. Evans, AYE.

Motion: A motion was made by Cmmr. Campbell and seconded by Cmmr. Scott to approve the following List of Bills due for payment.

(Bill List will be inserted here.)

Discussion: Commissioner Scott asked whether the CEB payment for 30K was a duplicate, because it was paid last month. Rita said that it missed the bill list last month, so it is just listed. The Chairman asked Rita to check with Joanne to make sure that this bill would not be paid twice.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Cmmr. Scott, AYE; Cmmr. Walker, AYE, Alt. Cmmr. Sills, AYE; Alt. Cmmr. Evans, AYE.

Motion: A motion was made by Cmmr. Scott and seconded by Cmmr. Campbell to receive and file the Operations and Maintenance Report.

Discussion: None.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Scott, AYE; Cmmr. Walker, AYE; Alt. Cmmr. Sills, AYE; Alt. Cmmr. Evans, AYE.

Motion: A motion was made by Cmmr. Campbell and seconded by Alt. Cmmr. Evans to receive and file the Executive Director's Report.

Discussion: None.

Roll Call: Cmmr. Campbell, AYE; Alt Cmmr. Sills, AYE; Alt. Cmmr. Evans, AYE; Cmmr. Scott, AYE; Cmmr. Walker, AYE.

Public Comments: Rita has a billing issue, and she invited the resident to the meeting.

Amanda Exum residing at 155 E. River Drive and her husband John Exum indicated that they have a bill for over \$5,000 for a suspected leak that she cannot locate. Everyone agreed that the WMUA will work with the homeowner on Friday, August 22nd, to determine where the leak located, but it was recommended that the homeowner hire a plumber. If the homeowner is responsible, then they must enter into a payment arrangement.

Motion: A motion was made by Cmmr. Campbell and seconded by Cmmr. Scott to authorize attendance and reimbursement for the Executive Director and Commissioners at the Annual AEA Fall Conference, November 2014.

Discussion: The Chairman said these requested that there be clarification about how many nights the Executive Director and Commissioners would be authorized to attend. The Board agreed that it should be for only one night.

Motion to Amend: Cmmr. Campbell made the motion to amend and Cmmr. Scott seconded the motion the motion to authorize reimbursement to the Executive Director and Commissioners to attend the AEA Fall Conference "for one night".

Discussion: Amendment: Authorize attendance at the AEA Fall Seminar in November, 2014 for the Executive Director and Commissioners to attend for one night.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Scott, AYE; Cmmr. Walker, AYE; Alt. Cmmr. Sills, AYE, Alt. Cmmr. Evans, AYE.

Motion: A motion was made by Cmmr. Campbell and seconded by Cmmr. Scott to consider authorizing the staff to purchase replacement vehicles.

Discussion: The Chairman asked if the operations manager could provide written proof that there is a budget line item authorizing the purchase of these vehicles. The Board requested that the final resolution include a certification of funds from the Treasurer.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Scott, AYE; Cmmr. Walker, AYE; Alt. Cmmr. Sills, AYE; Alt. Cmmr. Evans, AYE.

The Operations Manager gave a summary on the prices for portable generators. He believes that he will need an increase to \$110,000 for the purchase of the portable generator. He is also requesting that the Board approve \$220,000 of the grant towards two portable generators.

Cmmr. Sills said that he spoke to someone from the State regarding the grant and what it is to be used to be purchased. He is looking at how the WMUA can obtain additional grant money.

Motion: A motion was made by Cmmr. Campbell and seconded by Cmmr. Scott to receive and file the Engineer's monthly report.

Discussion: None.

Engineer's Report: The Engineer focused on Dolan Engineering regarding why Dolan has never wanted to comply with the WMUA easement requirements for an easement so Dolan never provided an easement to the MUA. There is new construction on Woodlane Road with a different developer who needs to tap into Dolan's private mains. The WMUA refuses to go through anything for a new developer unless Dolan agrees to turn over easements. The Engineer will update the Board if anything changes.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Scott, AYE; Cmmr. Walker, AYE; Alt. Cmmr. Sills, AYE; Alt. Cmmr. Evans, AYE.

Motion: A motion was made by Cmmr. Scott and seconded by Cmmr. Campbell to approve the change order for Digester cleaning.

Discussion: None.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Scott, AYE; Cmmr. Walker, AYE; Alt. Cmmr. Sills, AYE; Alt. Cmmr. Evans, AYE.

Solicitor's Report: Solicitor provided a draft letter summarizing action held in public session on August 4. The letter was signed by the Chairman and the Solicitor presented it to Joe Bateman's attorney who then provided it directly to Joe Bateman who was present at this meeting. The Solicitor noted that Mr. Bateman had received a Rice Notice and elected to have his matter discussed in public.

Motion: Alt. Cmmr. Evans made a motion to have the Executive Director suspended two additional days as a result of provided an employees' personnel file to his attorney, who is not an employee of the WMUA and without permission of the WMUA and it was seconded by Cmmr. Walker.

Discussion: Commissioners were concerned that 1) Gave personnel file to attorney. 2) Attorney reviewed file. The Chairman pointed out that on a previous meeting.

Roll Call: Cmmr. Campbell, NO, Cmmr. Scott, NO, Cmmr. Walker, AYE; Alt. Cmmr. Sills, AYE; Alt. Cmmr. Evans, AYE.

The Chairman and Solicitor stated to the Executive Director that he is not allowed on the premises at all during the time of the suspension.

Motion: A motion was made by Cmmr. Campbell and seconded by Cmmr. Scott to have an employee to come with the office to assist on shut off notice assistance at \$20 per hour.

Discussion: None.

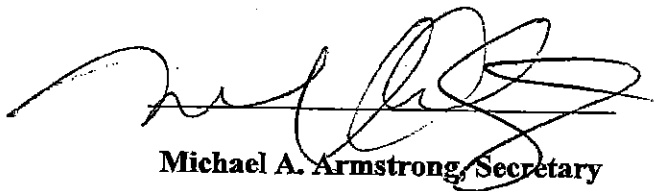
Roll Call: Cmmr. Campbell, AYE; Alt. Cmmr. Sills, AYE; Alt. Cmmr. Evans, AYE; Cmmr. Scott, AYE; Cmmr. Walker, AYE.

Motion: A motion was made by Cmmr. Campbell to adjourn and seconded by Cmmr. Scott.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Scott, AYE; Cmmr. Walker, AYE; Alt. Cmmr. Sills, AYE; Alt. Cmmr. Evans, AYE.

Certification of Minutes

I hereby certify the above to be a true and correct copy of the approved Minutes of the August 20, 2014, Regular Meeting of the Willingboro Municipal Utilities Authority.



Michael A. Armstrong, Secretary