

**WILLINGBORO MUNICIPAL UTILITIES AUTHORITY
SPECIAL MEETING MINUTES
WEDNESDAY, MARCH 23, 2016**

The meeting of the Willingboro Municipal Utilities Authority was held on Wednesday, March 23, 2016 in the Authority office. Clayton Sills Chairman, called the meeting to order at 4:30 PM, and requested that everyone pledge allegiance to the flag. Mr. Weber, assistant secretary read the following statement:

Public notice of the meeting, pursuant to the Open Public Meetings Act, has been given by the Authority in the following manner:

- A. Posting written notice on the official bulletin board of the Authority building.
- B. Mailing written notice to the Municipal Clerks of Willingboro and Westampton Townships; the Secretary of the Edgewater Park Sewerage Authority and the Executive Director of the Mount Laurel Municipal Utilities Authority.
- C. Publishing a Public Notice in the Burlington County Times and Courier-Post.
- D. Directing the Secretary to enter into the minutes of this meeting this public announcement.

Secretary Michael Armstrong was unable to attend the meeting due to a prior commitment.

Assistant Secretary Andrew Weber called the roll of Commissioners:

Clayton Sills	present
Carl Turner	present
T. Wayne Scott	absent
Jackie Jennings	absent
Webster Evans	present
Charles Green	present

Others attending: James Mackie, Operations Manager, Russell Trice, Engineer, Nick Talvacchia, Esq. of Cooper Levenson, Solicitor, Diallyo Diggs, Director of Finance, and Rita Taliafero, Personnel Director.

There were no comments from the public.

Motion was made by Carl Turner and seconded by Webster Evans to approve the minutes of February 24, 2016. Discussion-none. The following voted in favor of the motion: Clayton Sills, Carl Turner, Webster Evans and Charles Green. Against- none.

Motion was made by Carl Turner and seconded by Webster Evans to approve the Treasurer's Report. Discussion-none. The following voted in favor of the motion: Clayton Sills, Carl Turner, Webster Evans and Charles Green. Against- none.

Motion was made by Webster Evans and seconded by Carl Turner to approve the Operations and Maintenance Report. Discussion-none. The following voted in favor of the motion: Clayton Sills, Carl Turner, Webster Evans and Charles Green.

Motion was made by Webster Evans and seconded by Carl Turner to approve the Executive Director's Report. Discussion-none. The following voted in favor of the motion: Clayton Sills, Carl Turner, Webster Evans and Charles Green. Against- none.

Motion was made by Charles Green and seconded by Carl Turner to approve the Engineer's Report. Discussion-none. The following voted in favor of the motion: Clayton Sills, Carl Turner, Webster Evans and Charles Green.

Resolution 2016-3-23-1: Authorizing Executive Director to Negotiate a Professional Service contract for Professional services relating to Solar Energy. The matter was tabled for closed session. After closed session a brief discussion took place on the need to have two law firms to provide advice for both short and long term issues. The immediate item is the solar project for Kennedy Building. Carl Turner moved that DeCotis Fitzpatrick law firm and Florio Perucci law firm be appointed special counsel for solar and energy issues. The motion was seconded by T Wayne Scott. The following voted in favor of the motion: Clayton Sills, Carl Turner, Webster Evans and Charles Green. Against-none.

Resolution 2016-3-23-2: Supplemental Bond Resolution No. 17 of the WMUA authorizing the issuance of Project Bonds to the New Jersey Environmental Infrastructure Trust pursuant to the New Jersey Environmental Infrastructure Trust Loan Program. Motion was made by Charles Green to approve the resolution and seconded by Webster Evans. No Discussion. The following voted in favor of the motion: Clayton Sills, Carl Turner, Webster Evans and Charles Green. Against-none.

Resolution 2016-3-24-3: Declaring WMUA Official intent to reimburse expenditures for Project costs from the proceeds of Debt Obligations in connection with its participation in the New Jersey Environmental Infrastructure Trust Financing Program. Motion was made by Charles Green to approve the resolution and seconded by T. Wayne Scott. No Discussion. The following voted in favor of the motion: Clayton Sills, Carl Turner, Webster Evans and Charles Green. Against-none.

Resolution 2016-3-23-4: Authorizing the Executive Director to Execute a Service Contract with the Flett Exchange for Professional Services Relating to the Sale of SRECS. A motion was made by Webster Evans and seconded by T. Wayne Scott to approve the resolution. No discussion. The following voted in favor of the motion: Clayton Sills, Carl Turner, Webster Evans and Charles Green. Against-none.

Payment of Bills

Motion to accept the payment of bills was made by T. Wayne Scott and seconded by Charles Green to approve the payment of bills (see attached). No discussion. The following voted in favor of the motion: Clayton Sills, Carl Turner, Webster Evans and Charles Green. Against- none.

Solicitor's Report- none

Executive Session: Motion was made by Carl Turner and seconded by Webster Evans to go into closed session for personnel matters. All Board members approved.

The Board went back into open session after discussion on personnel matters.

Resolution 2016-3-23-1 was approved as stated above.

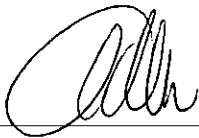
The Executive Director was authorized by affirmative motion of all present Board members to review the current status of certain employees who passed the necessary license tests and if they successfully passed, promote to Senior Position. The Board also authorized the Executive Director to review and recommend to the Board the policy concerning promotions after passing DEP tests.

Comments from Authority members- none

Motion to Adjourn was made by T. Wayne Scott and Seconded by Carl Turner. All voted in favor.

Meeting was adjourned at 5:30 PM.

I hereby certify the above to be a true and correct copy of the approved Minutes of the March 23, 2016, Special Meeting of the Willingboro Municipal Utilities Authority.

A handwritten signature in black ink, appearing to read 'A. Weber', is written over a horizontal line.

Andrew Weber, Assistant Secretary