

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

Regular Meeting Minutes

August 19, 2015

The meeting of the Willingboro Municipal Utilities Authority was held on Wednesday, August 19, 2015 in the Authority office. Chairman T. Wayne Scott called the meeting to order at 4:30 PM, and requested that everyone pledge allegiance to the flag. The Chairman instructed the Secretary to read the following statement:

Public notice of the meeting, pursuant to the Open Public Meetings Act, has been given by the Authority in the following manner:

- A. Posting written notice on the official bulletin board of the Authority building.
- B. Mailing written notice to the Municipal Clerks of Willingboro and Westampton Townships; the Secretary of the Edgewater Park Sewerage Authority and the Executive Director of the Mount Laurel Municipal Utilities Authority.
- C. Publishing a Public Notice in the Burlington County Times and Courier-Post.
- D. Directing the Secretary to enter into the minutes of this meeting this public announcement.

Roll Call: Cmmr. Eddie Campbell, Jr. (Absent), Cmmr. Christopher Walker (Absent), Cmmr. Jacqueline Jennings (Arrived at 5:05 PM), Cmmr. T. Wayne Scott (Present), Cmmr. Sills (Present) Alt. Cmmr. Webster Evans (Present) and Alt. Commissioner Carl Turner (Present).

Others attending: Michael A. Armstrong, Secretary, James Mackie, Operations Manager, Russell Trice, Engineer, Nicholas Talvacchia, Solicitor, of Cooper Levenson, Diallyo Diggs, Finance Director/Treasurer and Rita Taliaferro, Personnel Director.

There were no comments from the public:

Motion: A motion was made by Cmmr. Sills and seconded by Alt. Cmmr. Evans to approve the Minutes of the July 17, 2015 meeting.

Discussion: None.

Roll Call: Cmmr. Scott, AYE; Cmmr. Sills, AYE; Alt. Cmmr. Evans, AYE; Alt. Cmmr Turner, AYE.

The Motion to amend the November 12, 2014 meeting minutes was held.

Motion: A motion was made by Cmmr. Sills and seconded by Alt. Cmmr. Evans to receive and file the Treasurer's Report.

Discussion: Alt. Cmmr. Turner wanted to know if the Treasurer reviewed the audit, and the Treasurer said yes.

Roll Call: Cmmr. Scott, AYE; Cmmr. Sills, AYE; Alt. Cmmr. Evans, AYE; Alt. Cmmr. Turner, AYE.

Motion: A motion was made by Cmmr. Sills and seconded by Alt. Cmmr. Turner to receive and file the Operations and Maintenance Report.

Discussion: Commissioner Evans had a concerns regarding the MUA's response to sewer backup overflow complaints from residents was addressed by the Executive Director.

Roll Call: Cmmr. Scott, AYE; Cmmr. Sills, AYE; Alt. Cmmr. Evans, AYE; Alt. Cmmr. Turner, AYE.

Motion: A motion was made by Cmmr. Sills and seconded by Alt. Cmmr. Evans to receive and file the Executive Director's Report.

Discussion: Alt. Cmmr. Evans asked a question regarding the sidewalk repair in Fairmount Park which was responded to by the Executive Director.

Roll Call: Cmmr. Scott, AYE; Cmmr. Sills, AYE; Alt. Cmmr. Evans, AYE; Alt. Cmmr. Turner, AYE.

Motion: A motion was made by Alt. Cmmr. Turner and seconded by Cmmr. Scott to receive and file the Consulting Engineer's Report.

Discussion: None.

Roll Call: Cmmr. Scott, AYE; Cmmr. Sills, AYE; Alt. Cmmr. Evans, AYE; Alt. Cmmr. Turner, AYE.

Motion: A motion was made by Alt. Cmmr. Turner and seconded by Cmmr. Sills to adopt Resolution 2015-8-19-1 to Award Contract No. 2015-3 WPCP Sludge Macerator Installation.

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

RESOLUTION 2015-8-19-1 AWARD OF CONTRACT NO. 2015-3 WPCP SLUDGE MACERATOR INSTALLATION

WHEREAS, the Willingboro Municipal Utilities Authority has complied with the requirements of the Local Public Contracts Law (P.L. 1971, Ch. 198) and received sealed bids for WPCP Sludge Macerator Installation on August 18, 2015, and

WHEREAS, eight (8) bids were received and the low bid in the amount of \$195,500.00 was received from B & H Contracting, Inc., and

WHEREAS, the Consulting Engineer has determined that the bid submitted by B & H Contracting, Inc. contains no defects and complies with the contract document requirements for bid submissions.

NOW, THEREFORE, BE IT RESOLVED by the Willingboro Municipal Utilities Authority assembled in regular session this 19th day of August 2015 that:

1. Contract No. 2015-3 in the amount of \$195,500.00 be awarded to B & H Contracting, Inc. the lowest, responsive bidder.
2. The Chairman is authorized to execute the necessary forms of contract.
3. A copy of this resolution be spread upon the minutes of this public meeting.

T. Wayne Scott, Chairman

CERTIFICATION BY SECRETARY

I, Michael A. Armstrong, Secretary of the Willingboro Municipal Utilities Authority do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on Wednesday, August 19, 2015.

In witness thereof, I have here unto set my hand and affixed the seal of the Authority this 19th day of August 2015.

Michael A. Armstrong, Secretary
CERTIFICATION OF AVAILABILITY
OF FUNDS

As required by NJSA 40A: 4-57, NJAC 5:30-14.5, and any other applicable requirements, I, Diallyo Diggs, Treasurer of the WILLINGBORO MUNICIPAL UTILITIES AUTHORITY have ascertained that there are now available sufficient funds to award a contract between the Willingboro Municipal Utilities Authority and B & H Contracting, Inc. The money necessary to fund such contract is \$195,500.00. The funds shall be charged to account _____. These funds are not being certified as being available for more than one pending contract.

Diallyo Diggs, Treasurer

Discussion: Alt. Commissioner Turner asked why the Macerator was not installed originally. The Engineer responded to Cmmr. Turner.

Roll Call: Cmmr. Scott, AYE; Cmmr. Sills, AYE; Alt. Cmmr. Evans, AYE; Alt. Cmmr. Turner, AYE.

Motion: A motion was made by Alt. Cmmr. Evans and seconded by Cmmr. Sills to adopt Resolution 2015-8-19-2 to Update Banking Authorization for TW Wealth Trust Accounts combined with Resolution 2015-8-19-3 to Update Banking Authorization for Beneficial Bank Accounts.

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

RESOLUTION 2015-8-19-2 RESOLUTION TO UPDATE BANKING AUTHORIZATION FOR TD WEALTH TRUST ACCOUNTS

WHEREAS, there exists a need to update the current banking authorization for TD Wealth Trust Accounts.

WHEREAS, The undersigned, the duly elected and qualified Secretary of Willingboro Municipal Utilities Authority, a New Jersey corporation (hereinafter referred to as the "Corporation"), hereby certifies that the following Resolutions were duly adopted by the Board of Directors of said Corporation, said Resolutions having been adopted on the 19th day of August, 2015, and that said Resolutions have not been modified or rescinded and are still in full force and effect as of the date hereof.

RESOLVED, that the Board of Directors of Willingboro Municipal Utilities Authority, hereby appoints TD Bank, N.A. (hereinafter referred to as the "Bank") as Trustee and Custodian of certain financial assets of the Corporation; and

BE IT FURTHER RESOLVED, that the persons designated below are hereby authorized and empowered to take such actions and to execute and deliver such documents as may be necessary to discharge the Corporation's obligations with respect to the appointment of the Bank as Trustee and Custodian and with respect to issuing instructions to enable the Bank to discharge its obligations as Trustee and Custodian of the Corporation's assets:

Printed Name	Title	Signature
Andrew Weber	Executive Director	_____
Diallyo Diggs	Finance Director/Treasurer	_____
Joeretha Teliafferro	Assistant Treasurer	_____
T. Wayne Scott	WMUA Board Chairman	_____

IN WITNESS WHEREOF, the undersigned has executed this Certificate on the 19th day of August, 2015

Printed Name: T. Wayne Scott, Chairman

CERTIFICATION BY SECRETARY
STATE OF NEW JERSEY
COUNTY OF BURLINGTON, ss.

Personally appeared the above-named T. Wayne Scott, the Chairmen of Willingboro Municipal Utilities Authority, who made oath that the foregoing Certificate by him subscribed is true.

Michael A. Armstrong

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

**RESOLUTION 2015-8-19-3
RESOLUTION TO UPDATE BANKING AUTHORIZATION FOR BENEFICIAL BANK
ACCOUNTS**

WHEREAS, there exists a need to update the current banking authorization for BENEFICIAL Bank Accounts.

WHEREAS, the undersigned, the duly elected and qualified Secretary of Willingboro Municipal Utilities Authority, a New Jersey corporation (hereinafter referred to as the "Corporation"), hereby certifies that the following Resolutions were duly adopted by the Board of Directors of said Corporation, said Resolutions having been adopted on the 19th day of August, 2015, and that said Resolutions have not been modified or rescinded and are still in full force and effect as of the date hereof.

RESOLVED, that the Board of Directors of Willingboro Municipal Utilities Authority, hereby appoints Beneficial Bank, N.A. (hereinafter referred to as the "Bank") Custodian of certain financial assets of the Authority; and

BE IT FURTHER RESOLVED, that the persons designated below are hereby authorized and empowered to take such actions and to execute and deliver such documents as may be necessary to discharge the Corporation's obligations with respect to the appointment of the Bank as Custodian and with respect to issuing instructions to enable the Bank to discharge its obligations as Custodian of the Corporation's assets:

Printed Name	Title	Signature
Andrew Weber	Executive Director	_____
Diallyo Diggs	Finance Director/Treasurer	_____
Joeretha Taliaferro	Assistant Treasurer	_____

T. Wayne Scott WMUA Board Chairman _____

Clayton Sills WMUA Board Member _____

IN WITNESS WHEREOF, the undersigned has executed this Certificate on the 19th day of August, 2015

Printed Name: T. Wayne Scott, Chairman

CERTIFICATION BY SECRETARY

STATE OF NEW JERSEY

COUNTY OF BURLINGTON, ss.

Personally appeared the above-named T. Wayne Scott, the Chairman of Willingboro Municipal Utilities Authority, who made oath that the foregoing Certificate by him subscribed is true.

Michael A. Armstrong

Discussion: None.

Roll Call: Cmmr. Scott, AYE; Cmmr. Sills, AYE, Alt. Cmmr. Evans, AYE; Alt.

Cmmr. Turner, AYE.

Motion: A motion was made by Cmmr. Sills and seconded by Alt. Cmmr. Evans to adopt Resolution 2015-8-19-4 Authorizing Request for Qualifications for an Energy Advisor/Energy Service Company.

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

RESOLUTION 2015 – 8-19-4

AUTHORIZING REQUEST FOR QUALIFICATIONS FOR AN ENEREGY ADVISOR/ENERGY SERVICE COMPANY

WHEREAS, there is a need for the Willingboro Municipal Utilities Authority (“ WMUA”) to obtain the services if a qualified vendor to provide energy advisory services for the procurement of electric energy and to assist the WMUA with the management of its ongoing energy needs and other related energy issues as delegated by the WMUA; and

WHEREAS, professional services are exempt from the requirement of public bidding pursuant to N J S A 40A:11-5; and

WHEREAS, the WMUA continues to find it advisable to select professionals primarily on the basis of qualification including qualifications uniquely suited to the needs of the WMUA; and

WHEREAS, the WMUA has determined that it is appropriate to implement a fair and open process for the awarding of professional services contracts; and

WHEREAS, to receive statements of qualification in a manner that fosters a fair and open process it is necessary and advisable to establish advance general criteria and specific minimum requirements for so many of those appointments as possible; and

WHEREAS, the WMUA has determined that a fair and open process requires public advertisement of professional appointments in a manner and with sufficient time to provide notice in advance of the contemplation of the appointment and the criteria to be considered in making the appointment; and

WHEREAS, the WMUA has determined that a fair and open process requires that all responses be publicly opened and announced and thereafter that all appointments be made at a public meeting of the governing body and then published in accordance with N.J.S.A.40A:11-5.

NOW, THEREFORE, BE IT RESOLVED, AS FOLLOWS:

1. The appointment of Energy Advisor/Energy Service Company shall be subject to a fair and open process as set forth below.

2. The Executive Director shall cause a legal notice to be published in Burlington County Times and the WMUA website stating that the WMUA is seeking to appoint an Energy Advisor as described herein, together with the criteria established for the consideration of beginning no later than August 26, 2015.

4, The website posting and newspaper shall inform potential applicants that all submissions must be made to the WMUA and received not later than 12:00 noon, September 8, 2015.

5. Commencing at 12:01 p.m. on Tuesday, September 8, 2015, or as soon thereafter as may be possible, the WMUA or its designee shall publicly open and announce all submissions in the WMUA's public meeting room.

6. The Commissioners shall thereafter review all submissions.

7. Appointments shall thereafter be made at a public meeting of the Commissioners no sooner than its October 21 meeting.

8. Subsequent to appointments, appropriate notices shall be published in accordance with the requirements of N.J.S.A. 40A:11-5.

BE IT FURTHER RESOLVED that the aforementioned position will be subject to appointment for one year. However, all such appointments are subject to the availability of funds and the continuing needs of the WMUA. Accordingly, inclusion of the posting is not a representation or warranty that such position will be filled, but that if filled it will be subject to the process contained herein.

BE IT FURTHER RESOLVED, that the Commissioners have determined that the term of this Resolution constitute a fair and open process.

T. Wayne Scott, Chairman

CERTIFICATION BY SECRETARY

I, Michael A. Armstrong, Secretary of the Willingboro Municipal Utilities Authority do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on Wednesday, August 19, 2015.

Michael A. Armstrong, Secretary

SCHEDULE A

The Willingboro Municipal Utilities Authority solicits statements of qualification for applicants for appointment as Energy Consultant. Responses should address the general criteria and mandatory minimum criteria for the position sought. All responses will be treated as confidential and reviewed only by the governing body, unless otherwise required by law. Responses must be received in the Office of the Executive

Director, Willingboro Municipal Utilities authority, 433 John F. Kennedy Way, Willingboro, New Jersey 08046, no later than 12:00 PM M Tuesday, September 8, 2015. All responses shall be opened and announced publicly, immediately thereafter by the Executive Director or his representative. Responses will be reviewed by the governing body and all appointments will be announced at a public meeting. Unless otherwise noted appointments shall be for the period of one year and subject to the execution of an appropriate contract.

GENERAL PROPOSAL REQUIREMENTS

The request for qualifications is to be formatted as follows to assure consistency:

- Section A. Understanding of the Scope of Services to be provided for the Willingboro Municipal Utilities Authority
- Section B. Qualifications & Experience
- Section C. Resume & Qualifications of Key Personnel
- Section D. Client Reference List
- Section E. Conflict of Interest(s): This section should disclose any potential conflicts of interest that the firm may have in performing these services for the Willingboro Municipal Utilities Authority
- Section F. Miscellaneous/Other information (This section is for any further pertinent data and information not included elsewhere in the RFQ and found necessary by the proposer).

MISCELLANEOUS REQUIREMENTS

1. The Willingboro Municipal Utilities Authority will not be responsible for any expenses incurred by any firm in preparing or submitting a proposal. All proposals shall provide a straightforward, concise delineation of the firm's capabilities to attest to the requirements of this Request for Qualifications. Emphasis should be on completeness and clarity of content.
2. The contents of the proposal submitted by the successful firm(s) and this Request for Qualifications may become part of the contract for these services. The successful firm(s) will be expected to execute said contract with the Willingboro Municipal Utilities Authority.
3. Proposals shall be signed in ink by the individual or authorized principal of the responding party. Proposals submitted shall be valid for a minimum of 60 days from the date of opening.
4. The Willingboro Municipal Utilities Authority reserves the right to reject any and all proposals received by reason of this Request for Qualifications, or to negotiate separately in any manner necessary to serve the best interests of the Authority. Firms whose proposals are not accepted will be notified in writing.
5. Any selected firm is prohibited from assigning, transferring, conveying, subletting or otherwise disposing of this Agreement of its rights, title, or interest therein or its power to execute such agreement to any other person, company or corporation without the prior written consent of the Authority.
6. The selected firm(s) shall be required to comply with the requirements of P.L. 1975, c. 127 (see attached affirmative action language) and submit an employee information report or certificate of employee information report approval. This requirement will be addressed upon execution of the Agreement.
7. The selected firm(s) shall be required to provide a Business Registration Form(s).
8. The selected firm(s) may be required to provide Proof of Insurance.

EVALUATION OF PROPOSALS

The proposal will be. Independently evaluation on the basis of the criteria listed below:

Proven record of experience, including referrals, in providing the type of services detailed herein

- Ability to provide services in a timely manner.
- Personnel qualifications.
- Understanding of the services requested (including completeness and clarity of submission), and qualitative nature of the services proposed.

Discussion: Commissioner Sills noted that this resolution is necessary based upon recent legislation passed pursuant to Senate Bill No. 848.

Roll Call: Cmmr. Scott, AYE; Cmmr. Sills, AYE; Alt. Cmmr. Evans, AYE; Alt. Cmmr. Turner, AYE.

Motion: A motion was made by Cmmr. Sills and seconded by Alt. Cmmr. Evans to adopt Resolution 2015-8-15-5 Proclamation Supporting 21st Century Water Infrastructure Initiatives.

Proclamation for 21st Century Water Infrastructure

WHEREAS, water infrastructure is critical for the economic vitality, environmental health and quality of life within New Jersey cities; and

WHEREAS; inadequate sewer and stormwater systems generate stormwater runoff [and combined sewer overflows (CSOs)] that pollute streams, lakes , rivers and bays, and cause localized flooding of streets and properties [and can cause sewer backups into neighborhood basements and streets threatening human health]; and

WHEREAS inadequate drinking water systems can rupture, interrupting service and causing flooding; and

WHEREAS, aging and degraded drinking water, wastewater and stormwater infrastructure threaten to disrupt daily life, commerce and industry in communities; and

WHEREAS, budget constraints and expensive capital requirements and ongoing operation costs to address these issues can pose major financial challenges; and

WHEREAS, the Willingboro Municipal Utilities Authority recognizes the need to make additional Investments in 21st century water infrastructure in order to:

Strengthen the Township by protecting public health and the environment and enhance its attractiveness and livability while making it more resilient to extreme weather events and natural disasters; and

Enable economic growth by delivering, reliably and efficiently, safe and adequate drinking water, wastewater and stormwater management services that meet the needs of township residents and businesses today and into the future; and

Leverage modern practices by employing state-of-the-art technologies and best management practices that generate multiple benefits – economic, including but not limited to cost savings job creation , and new business creation; environmental,

including but not limited to improved water quality;, and social, including but not limited to better quality of life; and

Reduce flooding and energy use, including reduction of localized flooding from storms and water-main breaks [and sewer overflows], and enhancing energy efficiency in order to reduce water utility costs and air pollution; and

Draw on multiple funding sources and maintain affordability by establishing adequate, sustainable funding streams to support improved water infrastructure and services while ensuring affordable rates over time for city residents and businesses.

NOW, THEREFORE, The Willingboro Municipal Utilities Authority (“WMUA”) does hereby proclaim that the WMUA will endeavor to commit to the following actions in support of 21st century water infrastructure:

1. Urging state and federal leaders to support our efforts to upgrade our drinking, sewer and
Stormwater systems and to promote investments in water infrastructure nationwide through
Financial and technical assistance;
2. Upgrading our drinking sewer and stormwater systems in ways that will strengthen our township by employing best practices such as the “Best Practice Solutions for Water Infrastructure
3. Sharing our solutions, success stories and annual progress with other municipalities and
Utility Authorities through the Urban Water Solutions Initiative

T. Wayne Scott, Chairman

CERTIFICATION BY SECRETARY

I, Michael A. Armstrong, Secretary of the Willingboro Municipal Utilities Authority do hereby
Certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the
Regular meeting held on Wednesday August 19, 2015.
In witness thereof, I have unto set my hand and affixed the seal of the Authority this 19th day of August
2015.

Michael A. Armstrong, Secretary

Discussion: None.

Roll Call: Cmmr. Scott, AYE; Cmmr. Sills, AYE; Alt. Cmmr. Evans, AYE; Alt.

Cmmr. Turner; AYE.

Motion: A motion was made by Cmmr. Sills and seconded by Alt. Cmmr. Evans to adopt Resolution 2015-8-15-6 Authorizing Sale of Surplus Property.

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

RESOLUTION 2015-8-19-____

AUTHORIZING SALE OF SURPLUS PROPERTY

WHEREAS, the Willingboro Municipal Utilities Authority has determined that certain assets owned by this Authority are no longer needed, and

WHEREAS, NJSA 40A:11-36 provides for the manner and method of sale or other disposition of public property, and

WHEREAS, a Notice of Sale of Surplus Property will be advertised in the Burlington County Times and/or on GovDeals.

NOW, THEREFORE, BE IT RESOLVED by the Willingboro Municipal Utilities Authority assembled in regular session this 19th day of August, 2015 that:

1. The following property shall be sold:
 - A. Truck #10 – 2001 Dodge 4WD 2500 Pickup VIN #3B7KF26ZX1M267427
 - B. Water Purification System - Laboratory
 - C. Truck #14 – 1992 Dodge 3500 Stake Body w/ lift
VIN #1B6ME3657NS671625
2. The Executive Director is authorized take all steps necessary to sell this public property in accordance with NJSA 40A:11-36.
3. The money so received shall be deposited in the Revenue Fund of the Authority
4. A copy of this resolution be made a part of the minutes of this public meeting.

T. Wayne Scott, Chairman

ATTEST:

Michael A. Armstrong, Secretary

Discussion: None.

Roll Call: Cmmr. Scott, AYE; Cmmr. Sills, AYE; Alt. Cmmr. Evans, AYE; Alt.

Cmmr. Turner, AYE.

Cmmr. Jennings arrives at 5:05 PM and is voting hereafter.

Motion: A motion was made by Cmmr. Sills and seconded by Alt. Cmmr. Evans for the acceptance of Annual Report Prepared by Bowman & Company for the year ending December 2014.

Discussion: Alt. Cmmr. Turner asked whether the Commissioners meet with the MUA's auditors regarding the audit after the report? Also, he has concerns regarding the audit

report that he would like to address with the auditors directly. The Board will consider meeting with the auditors regarding the concerns raised in the report.

Roll Call: Cmmr. Scott, AYE; Cmmr. Jennings, AYE; Cmmr. Sills, AYE; Alt. Cmmr. Evans, AYE; Alt. Cmmr. Turner, AYE.

Motion: A motion was made by Cmmr. Sills and seconded by Cmmr. Jennings to accept the payment of bills.

Willingboro M.U.A. Bill List August 19, 2015 Meeting				
A/P PAID HISTORY BY CHECK NUMBER - SUMMARY				
ALL FUNDS FOR CHECKS DATED 7/17/2015 TO 8/20/2015 ALL CHECK NUMBERS				
-----CHECK-----				
-----VENDOR-----				
#	DATE	#	NAME	CHECK AMOUNT
5253	8/03/2015	4325	METLIFE-GROUP BENEFITS	4104.96
5254	7/23/2015	540	BOWMAN & COMPANY LLP	14626.50
5257	8/20/2015	30	ABS ELECTRIC INC	1190.76
5258	8/20/2015	73	ADVANCED AUTO PARTS	326.68
5259	8/20/2015	160	ALL INDUSTRIAL SAFETY	1173.68
5260	8/20/2015	3017	AMERICAN WATER	397.50
5261	8/20/2015	2432	B F M C INC.	482.66
5262	8/20/2015	500	BILLOWS ELECTRIC SUPPLY	274.92
5263	8/20/2015	2372	BLOCK COMMUNICATIONS	2059.54
5264	8/20/2015	561	BRIDGESTATE FOUNDRY	4120.00
5265	8/20/2015	575	BROWN & BROWN CONSULTING	5500.00
5266	8/20/2015	422	BURL. CO. INST. OF TECH.	5700.00
5267	8/20/2015	3159	BURLINGTON COUNTY BOARD OF CHO	16782.46
5268	8/20/2015	420	BURLINGTON COUNTY OVERHEAD DOO	4065.00
5269	8/20/2015	430	BURLINGTON COUNTY TIMES	101.88
5270	8/20/2015	710	BURLINGTON TRUCK CENTER	1970.99
5271	8/20/2015	1095	BYER LOCK SHOP	230.80
5272	8/20/2015	822	CENTERPOINT ASSOCIATES INC.	62632.35
5273	8/20/2015	874	CHAMPION UNIFORM SUPPLY INC.	710.25
5274	8/20/2015	964	COMCAST	513.59
5275	8/20/2015	1123	COMPLETE CONTROL SERVICES INC.	2668.60
5276	8/20/2015	1050	COURIER POST	96.60
5277	8/20/2015	1272	DECOTIS FITZPATRICK & COLE LLP	975.00
5278	8/20/2015	1219	DEJANA TRUCK OF GREATER PHILA	16418.00
5279	8/20/2015	1318	DIGGS, EUSEBIA F.	200.00
5280	8/20/2015	1595	FEDERAL EXPRESS CORP.	42.47
5281	8/20/2015	1960	GRAINGER INC, W W	272.72
5282	8/20/2015	2770	HAINESPORT ENTERPRISES INC	1917.20
5283	8/20/2015	4194	HARRIS COMPUTER CORPORATION	222.64
5284	8/20/2015	2110	HARRIS FENCE CORP.	2160.00
5285	8/20/2015	3211	HD SUPPLY FACILITIES MAINTENAN	1512.73
5286	8/20/2015	2039	HD SUPPLY WATERWORKS LTD	7500.00
5287	8/20/2015	2324	HOME DEPOT CREDIT SERVICES	389.04
5288	8/20/2015	2269	JCI JONES CHEMICALS INC	18103.92
5289	8/20/2015	2400	KEVIN'S SIGN COMPANY	87.75
5290	8/20/2015	2421	KINGS JANITORIAL SERVICE	765.00
5291	8/20/2015	2388	LANCE ELECTRIC INC.	89467.88
5292	8/20/2015	2600	LOWTHER'S,GEORGE	72.56
5293	8/20/2015	2951	MIDDLESEX WELDING SALES	13.90
5294	8/20/2015	2050	MINUTEMAN PRESS OF HAINESPORT	480.50
5295	8/20/2015	2762	NETWORK MANAGEMENT CONSULTANTS	5000.00
5296	8/20/2015	3168	NEW JERSEY MANUFACTURERS INSUR	9597.99
5297	8/20/2015	3152	NEWTOWN OFFICE & COMPUTER SUPP	166.91

5298	8/20/2015	4999	ONE CALL CONCEPTS	587.76
5299	8/20/2015	3610	P S E & G	109278.51
5300	8/20/2015	3611	PARK PUMPS & CONTROLS INC.	5176.00
5301	8/20/2015	1860	PENTAIR VALVES & CONTROL	996.00
5302	8/20/2015	2340	PETROLEUM TRADERS CORP	619.57
5303	8/20/2015	3467	PHILADELPHIA INSURANCE COMPANI	17658.17
5304	8/20/2015	3640	Q.C. LABORATORIES	4746.95
5305	8/20/2015	4680	REED & PERRINE SALES INC.	2904.00
5306	8/20/2015	4694	REIT LUBRICANTS CO	1666.14
5307	8/20/2015	3801	RIGGINS INC.	2188.94
5308	8/20/2015	1332	ROOT 24 HRS INC.	945.00
5309	8/20/2015	3895	RUTGERS THE STATE UNIVERSITY O	931.00
5310	8/20/2015	3940	SAM'S CLUB	970.17
5311	8/20/2015	3002	SERVICE TRUCK CENTERS INC.	810.16
5312	8/20/2015	2422	SHARP GTS, GARY	1082.00
5313	8/20/2015	4180	SNELL JR., JAMES	240.00
5314	8/20/2015	4285	SPRINGSIDE AUTOMOTIVE INC	29.95
5315	8/20/2015	730	STEVENSON & SON INC., C.	792.83
5316	8/20/2015	4340	STEVENSON SUPPLY CO INC	1376.09
5317	8/20/2015	4460	TRAP ROCK INDUSTRIES LLC	826.65
5318	8/20/2015	3195	TREASURER STATE OF NJ	2994.00
5319	8/20/2015	5002	UNIFIRST CORPORATION	375.00
5320	8/20/2015	2424	USPS #25666504	3000.00
5321	8/20/2015	3186	VERIZON WIRELESS	1306.68
5322	8/20/2015	4446	VIRTUA AT WORK	370.60
5323	8/20/2015	2260	WASTE MANAGEMENT OF	449.52
5324	8/20/2015	4535	WILLIAMS SCOTSMAN	434.58
5325	8/20/2015	4540	WILLINGBORO, TOWNSHIP OF	4227.00
5326	8/20/2015	4605	WOOLSTON COMPANY INC.	760.00
5327	8/20/2015	4880	ZEE MEDICAL SERVICE CO.	205.60
8090	8/03/2015	2150	STATE OF NJ HEALTH BENEFITS PR	17847.30
8091	8/03/2015	2030	STATE OF NJ HEALTH BENEFITS PR	58860.59
	7/24/2015		PAYROLL	123500.00
	8/07/2018		PAYROLL	124500.00
TOTALS:				777752.69

Discussion: Alt. Cmmr. Evans asked if the PSE&G bill is for the entire MUA? The Executive Director said yes.

Roll Call: Cmmr. Scott, AYE; Cmmr. Jennings, AYE; Cmmr. Sills, AYE; Alt. Cmmr. Evans, AYE; Alt. Cmmr. Turner, AYE.

Motion: A motion was made by Cmmr. Sills and seconded by Cmmr. Jennings to accept the Solicitor's Report.

Discussion: The Chairman and Alt. Commissioner Evans asked the Solicitor to do a memo regarding the Code of Ethics regarding the Board members. The Solicitor handed out his written opinion.

Roll Call: Cmmr. Scott, AYE; Cmmr. Jennings, AYE; Cmmr. Sills, AYE; Alt.

Cmmr. Evans, AYE; Alt. Cmmr. Turner, AYE.

Motion: A motion was made by Cmmr. Sills and seconded by Cmmr. Jennings to enter Executive Session.

Discussion: None.

Roll Call: Cmmr. Scott, AYE; Cmmr. Jennings, AYE; Cmmr. Sills, AYE; Alt.

Cmmr. Evans, AYE; Alt. Cmmr. Turner, AYE.

Motion: Commissioner Jennings made a motion to re-enter Public Session and it was seconded by Cmmr. Sills.

Discussion: None.

Roll Call: Cmmr. Scott, AYE; Cmmr. Jennings, AYE; Cmmr. Sills, AYE; Alt.

Cmmr. Evans, AYE; Alt. Cmmr. Turner, AYE.

Motion: A motion was made by Alt. Cmmr. Evans and seconded by Cmmr. Jennings to approve the draft Closed Session Minutes for the July 15, 2015 meeting as amended to reflect that Alt. Cmmr. Evans was in attendance.

Discussion: None.

Roll Call: Cmmr. Scott, AYE; Cmmr. Jennings, Cmmr. Sills, AYE; Alt. Cmmr.

Evans, AYE; Alt. Cmmr. Turner, AYE.

Comments from Authority members: Alt. Cmmr. Evans wanted to thank the Executive Director for the Wellness Fair held by the Authority with CEB Insurance Brokers.

Motion: A motion to adjourn was made by Cmmr. Sills and seconded by Alt. Cmmr. Evans.

Discussion: None.

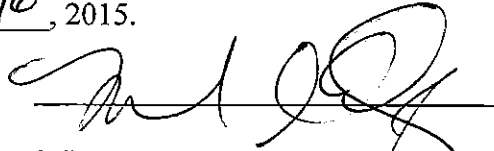
Roll Call: Cmmr. Scott, AYE; Cmmr. Jennings, AYE; Cmmr. Sills, AYE; Alt.

Cmmr. Evans, AYE; Alt. Cmmr. Turner, AYE.

The meeting adjourned at 6:00 PM.

Certification of Minutes

I hereby certify the above to be a true and correct copy of the approved Minutes
of the August 19, 2015, Regular Meeting of the Willingboro Municipal Utilities Authority
approved on September 16, 2015.


Michael A. Armstrong, Secretary