WILLINGBORO MUNICIPAL UTILITIES AUTHORITY Regular Meeting Minutes July 15, 2015

The meeting of the Willingboro Municipal Utilities Authority was held on Wednesday, July 15, 2015 in the Authority office. Chairman Scott called the meeting to order at 4:30 PM, and requested that everyone pledge allegiance to the flag. The Chairman instructed the Secretary to read the following statement:

Public notice of the meeting, pursuant to the Open Public Meetings Act, has been given by the Authority in the following manner:

- A. Posting written notice on the official bulletin board of the Authority building.
- B. Mailing written notice to the Municipal Clerks of Willingboro and Westampton Townships; the Secretary of the Edgewater Park Sewerage Authority and the Executive Director of the Mount Laurel Municipal Utilities Authority.
- C. Publishing a Public Notice in the Burlington County Times and Courier-Post.
- D. Directing the Secretary to enter into the minutes of this meeting this public announcement.

Roll Call: Cmmr. Eddie Campbell, Jr. (Present), Cmmr. Christopher Walker (Arrived at 4:45 PM), Cmmr. Jacqueline Jennings (Present), Cmmr. T. Wayne Scott (Present), Cmmr. Sills (Present) Alt. Cmmr. Webster Evans (Absent) and Alt. Commissioner Carl Turner (Arrived at 5:05 PM).

Others attending: Michael A. Armstrong, Secretary, James Mackie, Operations Manager, Russell Trice, Engineer, Rebecca Lafferty, Solicitor, of Cooper Levenson and Andy Weber, Executive Director.

Comments from the public:

Sarah Holly wanted to know how apartment complexes pass water utility charges to its residents. Pat Lindsay-Harvey, asked how Director of Finance position was posted and how many people applied. The Executive Director advised that the apartment complex is billed directly and the MUA has nothing to do with how they bill their residents. He also stated that the Director of Finance position was posted via Civil Service bulletins.

Motion: A motion was made by Cmmr. Campbell and seconded by Cmmr. Sills to approve the Minutes of the June 17, 2015 meeting.

Discussion: None.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Scott, AYE; Cmmr. Jennings, ABSTAIN, Cmmr. Walker, ABSTAIN; Cmmr. Sills, AYE.

Motion: A motion was made by Cmmr. Jennings and seconded by Cmmr. Campbell to amend the minutes of the October 15, 2014 open session meeting.

<u>Discussion:</u> Secretary advised the Board that the previously approved October 15, 2014 open session meeting minutes, but it was discovered that the minutes reflected four bond resolutions when bond counsel advised that it was actually three.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Scott, AYE; Cmmr. Jennings, AYE; Cmmr. Walker, AYE; Cmmr. Sills, AYE.

Motion: A motion was made by Cmmr. Campbell and seconded by Cmmr. Sills to amend the minutes of the November 12, 2014 open session meeting.

<u>Discussion:</u> Secretary advised the board that the approved November 12, 2014 open session minutes reflected that there were resolutions presented for publication for the rate and connection fees, but the Executive Director advised that the actual resolutions may not exist and the minutes may have to be modified to reflect the action taken by way of motion instead in the minutes. However, the Executive Director asked that the amendment be tabled until he spoke with with the auditor first to see if a executed resolutions was necessary.

Motion Tabled: A motion was made by Cmmr. Jennings and seconded by Cmmr. Campbell to table the motion to amend the approved open session minutes of November 12, 2014 until the Executive Director has an opportunity to speak to the auditors.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Scott, AYE; Cmmr. Jennings, AYE; Cmmr. Walker, AYE; Cmmr. Sills, AYE.

Motion: A motion was made by Cmmr. Jennings and seconded by Cmmr. Sills to receive and file the Treasurer's Report.

Discussion: None.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Scott, AYE; Cmmr. Jennings, AYE; Cmmr. Walker, AYE; Cmmr. Sills, AYE.

Motion: A motion was made by Cmmr. Walker and seconded by Cmmr. Jennings to receive and file the Operations and Maintenance Report.

Discussion: None.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Scott, AYE; Cmmr. Jennings, AYE; Cmmr. Walker, AYE; Cmmr. Sills, AYE.

Motion: A motion was made by Cmmr. Jennings and seconded by Cmmr. Sills to receive and file the Executive Director's Report.

Discussion: None.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Scott, AYE; Cmmr. Jennings, AYE; Cmmr. Walker, AYE; Cmmr. Sills, AYE.

Motion: A motion was made by Cmmr. Jennings and seconded by Cmmr.

Campbell to accept the Consulting Engineers Report.

Discussion: None.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Scott, AYE; Cmmr. Jennings, AYE; Cmmr. Walker, AYE; Cmmr. Sills, AYE.

Motion: A motion was made by Cmmr. Jennings and seconded by Cmmr.

Campbell to adopt Resolution 2015-7-15-1 Change Order#2 to Contract 2013-11 Well No. 9

Electrical Upgrades.

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

RESOLUTION 2015-7-15-1

CHANGE ORDER #2 TO CONTRACT 2013 – 11 WELL NO. 9 ELECTRICAL UPGRADES

WHEREAS, the Willingboro Municipal Utilities Authority has complied with the requirements of the Local Public Contracts Law (P.L. 1971, Ch. 198) and received sealed bids for the Well No. 9 Electrical Upgrades on January 9, 2014 and awarded such contract on February 19, 2014 and,

WHEREAS, the Contract was awarded to Scalfo Electric, Inc., and

WHEREAS, the contractor has completed all work and an adjustment of quantities of bid items is required, and

WHEREAS, the quantity adjustment results in a reduction in the contract value in the amount of \$3,091.23, and

WHEREAS, the Consulting Engineer is recommending approval of this change order.

NOW, THEREFORE, BE IT RESOLVED by the Willingboro Municipal Utilities Authority assembled in regular session this 15th day of July 2015 that:

- 1. This change order is approved in the amount of -\$3,091.23.
 - The Consulting Engineer and Executive Director be authorized to take all steps necessary to effectuate this change order.
 - 3. A copy of this resolution be spread upon the minutes of this public meeting.

Τ.	Wayne	Scott,	Chairman

Certification by Secretary

I, Michael A. Armstrong, Secretary of the Willingboro Municipal Utilities Authority do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on Wednesday, July 15, 2015.

In witness thereof, I have here unto set my hand and affixed the seal of the Authority this 15th day of July 2015.

Michael A. Armstrong, Secretary

Discussion: None.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Scott, AYE; Cmmr. Jennings, AYE; Cmmr. Walker, AYE; Cmmr. Sills, AYE.

Motion: A motion was made by Cmmr. Jennings and seconded by Cmmr. Campbell to adopt Resolution 2015-7-15-2 Award of Contract No. 2015-2 Main Water Treatment Plan Sodium Hypochlorite Tank Installation.

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

RESOLUTION 2015-7-15-__ AWARD OF CONTRACT NO. 2015-2 MAIN WATER TREATMENT PLANT SODIUM HYPOCHLORITE TANK INSTALLATION

WHEREAS, the Willingboro Municipal Utilities Authority has complied with the requirements of the Local Public Contracts Law (P.L. 1971, Ch. 198) and received sealed bids for Main Water Treatment Plant Sodium Hypochlorite Tank Installation on July 10, 2015, and

WHEREAS, five (5) bids were received and the low bid in the amount of \$182,000.00 was received from Level-1 Construction, Inc., and

WHEREAS, the Consulting Engineer has determined that the bid submitted by Level-1 Construction, Inc. contains no defects and complies with the contract document requirements for bid submissions.

NOW, THEREFORE, BE IT RESOLVED by the Willingboro Municipal Utilities Authority assembled in regular session this 15^{th} day of July 2015 that:

- Contract No. 2015-2 in the amount of \$182,000.00 be awarded to Level-1 Construction, Inc. the lowest, responsive bidder.
- 2. The Chairman is authorized to execute the necessary forms of contract.
- A copy of this resolution be spread upon the minutes of this public meeting.

T. Wayne Scott, Chairman

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

CERTIFICATION BY SECRETARY

I, Michael A. Armstrong, Secretary of the Willingboro Municipal Utilities Authority do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on Wednesday, July 15, 2015.

In witness thereof, I have here unto set my hand and affixed the seal of the Authority this 15th day of July 2015.

Michael A. Armstrong, Secretary

CERTIFICATION OF AVAILABILITY OF FUNDS

As required by NJSA 40A: 4-57, NJAC 5:30-14.5, and any other applicable requirements, 1, Joseph Jacobs, Treasurer of the WILLINGBORO MUNICIPAL UTILITIES AUTHORITY have ascertained that there are now available sufficient funds to award a contract between the Willingboro Municipal Utilities Authority and Level-1 Construction, Inc. The money necessary to fund such contract is \$182,000.00. The funds shall be charged to account #03-300-6301-5.

These funds are not being certified as being available for more than one pending contract.

Joseph Jacobs, Treasurer

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<u>Discussion:</u> Commissioner Turner asked how long the project will take. Engineer stated 90 days.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Scott, AYE; Cmmr. Jennings, AYE; Cmmr. Walker, AYE; Cmmr. Sills, AYE

Motion: A motion was made by Cmmr. Jennings and seconded by Cmmr.

Campbell to adopt Resolution 2015-7-15-3 Appointing Diallyo Diggs as Treasurer for the WMUA.

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

RESOLUTION 2015 3

RESOLUTION APPOINTING DIALLYO H. DIGGS TO THE POSITION OF TREASURER FOR THE WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

WHEREAS there exists a need to appoint a Treasurer for the Willingboro Municipal Utilities Authority due to the resignation of Joe Jacobs; and

WHEREAS, legal notice was published in the Burlington County Times for the Treasurer's position; and

WHEREAS, Diallyo H. Diggs, who applied for the Treasurer's position, has the qualifications for the aforementioned position; and

WHEREAS, Diallyo H. Diggs was provisionally hired by the Executor Director pursuant to New Jersey Civil Service rules and regulations as Director of Finance;

NOW, THEREFORE, BE IT RESOLVED by the Willingboro Municipal Utilities Authority Board of Directors as follows:

- That Diallyo H. Diggs is hereby appointed to the position of Treasurer for the
 Willingboro Municipal Utilities Authority ("WMUA") at a salary in the amount of

 \$_____ for a term not to exceed three years or until such time as Diallyo H. Diggs is no
 longer employed by the WMUA whichever occurs first.
- 2. This resolution shall take effect immediately upon adoption.
- 3. This resolution be made a part of the minutes of this public meeting.

Т.	Wayne	Scott,	Chairman

CERTIFICATE OF AVAILABILITY OF FUNDS FOR CONTRACTS

As required by NJSA 40A: 4-57, NJAC 5:34-14.5, and any other applicable requirements, I, Joe Jacobs, Treasurer of the WILLINGBORO MUNICIPAL UTILITIES AUTHORITY have ascertained that there are now available sufficient funds for the position of Treasurer.

Joe Jacobs,	Treasurer

<u>Held:</u> Resolution held until after executive session.

Motion: A motion was made by Cmmr. Walker and seconded by Cmmr. Sills to adopt Resolution 2015-7-15-4 Revising Purchasing Operating Bid Threshold.

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

RESOLUTION 2015-7-15-___ REVISING PURCHASING OPERATING BID THRESHOLD WHEREAS, pursuant to N.J.S.A. 40A:11-3, the State Treasurer has increased the minimum bid threshold from \$36,000 to \$40,000 for entities subject to the Local Public Contracts Law whose purchasing agents possess a Qualified Purchasing Agent (QPA) certificate awarded by the Division of Local Government Services.

WHEREAS, the Authority desires to revise its Purchasing Standard Operating

Procedures to align its minimum bid and quote thresholds with the limits established by the

State Treasurer;

WHEREAS, the Auditor and Qualified Purchasing Agent have advised the Authority of the need to formally revise said Purchasing procedures.

NOW, THEREFORE, BE IT RESOLVED by the Willingboro Municipal Utilities Authority assembled in regular session this 15th day of July 2015 that:

- 1. The Purchasing Standard Operating Procedures are revised as follows:
- A. Minimum bid threshold shall be \$40,000.00
- B. Quote threshold shall be \$6,000.00 (15% of QPA bid threshold).
- 2. The Executive Director be authorized to take all steps necessary to effectuate this change.
- 3. A copy of this resolution be spread upon the minutes of this public meeting and provided to the Auditor and Qualified Purchasing Agent.

T. Wayne Scott, Chairman

Certification by Secretary

I, Michael A. Armstrong, Secretary of the Willingboro Municipal Utilities Authority do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Authority at the regular meeting held on Wednesday, July 15, 2015.

Michael A. Armstrong, Secretary

Discussion: None.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Scott, AYE; Cmmr. Jennings, AYE; Cmmr. Walker, AYE; Cmmr. Sills, AYE

Motion: A motion was made by Cmmr. Walker and seconded by Cmmr. Sills to adopt Resolution 2015-7-15-5 Authorizing Sale of Surplus Property.

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

RESOLUTION 2015-7-15-____

AUTHORIZING SALE OF SURPLUS PROPERTY

WHEREAS, the Willingboro Municipal Utilities Authority has determined that certain assets owned by this Authority are no longer needed, and

WHEREAS, NJSA 40A:11-36 provides for the manner and method of sale or other disposition of public property, and

WHEREAS, a Notice of Sale of Surplus Property will be advertised in the Burlington County Times and/or on Gov. Deals.

NOW, THEREFORE, BE IT RESOLVED by the Willingboro Municipal Utilities Authority assembled in regular session this 15th day of July, 2015 that:

- 1. The following property shall be sold:
 - A. Truck #7 1996 Dodge 4WD 2500 Pickup Extended Cab
- 2. The Executive Director is authorized take all steps necessary to sell this public property in accordance with NJSA 40A:11-36.
 - 3. The money so received shall be deposited in the Revenue Fund of the Authority
 - 4. A copy of this resolution be made a part of the minutes of this public meeting.

T. Wayne Scott, Chairman

Michael A. Armstrong, Secretary

Discussion: None.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Scott, AYE; Cmmr. Jennings, AYE; Cmmr. Walker, AYE; Cmmr. Sills, AYE.

Motion: A motion was made by Cmmr. Campbell and seconded by Cmmr. Sills to present the list of bills due for payment.

Willingboro M.U.A. PAGE
Bill List
July 15, 2015 Meeting

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A/P PAID HISTORY BY CHECK NUMBER - SUMMARY

ALL FUNDS FOR CHECKS DATED 6/19/2015 TO 7/16/2015 ALL CHECK NUMBERS

C	HECK		VENDOR	
#	DATE	#	NAME	CHECK AMOUNT
			PARKS, GORDON R STATE OF NJ-PWT METLIFE-GROUP BENEFITS ALAIMO ASSOC., RICHARD A. ALL INDUSTRIAL SAFETY	
4978	6/20/2015	3612	PARKS, GORDON R	400.00
5075	6/19/2015	362U	STATE OF NU-PWT	4222.44
5166	7/01/2015	150	ALAIMO ASSOC RICHARD A	99677 26
5167	7/16/2015	160	ALL INDUSTRIAL SAFETY	834.10
5169	7/16/2015	380	BARBOUR, JOHN T BILLOWS ELECTRIC SUPPLY BLOCK COMMUNICATIONS BOWMAN & COMPANY LLP BUCKLEY, VINCENT BURLINGTON COUNTY BOARD OF CHO	629.40
5170	7/16/2015	500	BILLOWS ELECTRIC SUPPLY	21.25
5171	7/16/2015	2372	BLOCK COMMUNICATIONS	2076.54
5172	7/16/2015	540	BOWMAN & COMPANY LLP	17713.50
5173	7/16/2015	620	BUCKLEY, VINCENT	423.72
5174	7/16/2015	3159	BURLINGTON COUNTY BOARD OF CHO	6547.52
5175	7/16/2015	430	BUCKLEY, VINCENT BURLINGTON COUNTY BOARD OF CHO BURLINGTON COUNTY TIMES BURLINGTON TRUCK CENTER CBM CERTIFIED LABORATORIES CHAMPION UNIFORM SUPPLY INC. COMCAST COMMERCIAL INNOVATIONS INC. CONTRACTOR SERVICE	229.28
51.76 51.77	7/16/2015	743	BURLINGTON TRUCK CENTER	100 00
5178	7/16/2015	820	CERTIFIED LABORATORIES	286 28
5179	7/16/2015	874	CHAMPION UNIFORM SUPPLY INC.	568.20
5180	7/16/2015	964	COMCAST	227.88
5181	7/16/2015	1100	COMMERCIAL INNOVATIONS INC.	234.05
5182	7/16/2015	1111	CONTRACTOR SERVICE	167.00
5183	7/16/2015	1130	COOPER LEVENSON ATTORNEYS AT L	3721.69
5184	7/16/2015	1050	COURIER POST	96.60
5185	7/16/2015	1116	COUNTER FOST COYNE CHEMICAL CO. INC., GEORG	2587.79
5186	7/16/2015	1061	CRAMER JR, DONALD A. DECOTIS FITZPATRICK & COLE LLP	314.70
5187	7/16/2015	12/2	DECOTIS FITZPATRICK & COLE LLP	18/45.33
5188 5189	7/16/2015	1220	DELUCA, MICHAEL	27.65 200.00
5109	7/16/2015	1340	DOOLEY EREDERICK	316.13
5191	7/16/2015	1372	DUNLAP. SCOTT	300.00
5192	7/16/2015	1550	EVANS, ROBERT	314.70
5193	7/16/2015	1560	EVANS, WEBSTER	314.70
	7/16/2015	1110		61.59
	7/16/2015	1630	FLEMING, DAVID	314.70
	// 10/2013	2040	HACH COMPANI	583.20
			HALE, ALEXANDRA	181.93
5198	7/16/2015	2110	HARRIS FENCE CORP.	2825.00
5199	7/16/2015	3211	HD SUPPLY FACILITIES MAINTENAN HOME DEPOT CREDIT SERVICES IDEXX DISTRIBUTION CORPORATION	560.06 692.18
5200	7/16/2015	2250	TORY DISTRIBUTION CODDODATION	830.66
5202				205.36
5203	7/16/2015	2269	JCI JONES CHEMICALS INC	13008.10
5204				32 00
5205	7/16/2015	2430	KILLIAN, HARRY F.	314.70
5206	7/16/2015	2421	KINGS JANITORIAL SERVICE	580.00
5207	7/16/2015	2388	LANCE ELECTRIC INC.	56599.40
5208	7/16/2015	2363	LECONEY, STEVEN L	314.70
5209	7/16/2015	2373	KILLIAN, HARRY F. KINGS JANITORIAL SERVICE LANCE ELECTRIC INC. LECONEY, STEVEN L LI, XIN MANTEK DIVISION MAY, SHARON MORGAN TIRE SERVICE INC MUNICIPAL MAINTENANCE CO.	109.63
5210 5211	7/16/2015	2/50	MANTER DIVISION	881.62
5211	7/16/2015	3008	MADCAN TIDE SERVICE INC	332.U3 170 05
5213	7/16/2015	3070	MUNICIPAL MAINTENANCE CO	3555 28
5214	7/16/2015	3080	MYERS, BARBARA	629.40
5215	7/16/2015	2762	NETWORK MANAGEMENT CONSULTANTS	
5216	7/16/2015	3168	NEW JERSEY MANUFACTURERS INSUR	9597.99
5217	7/16/2015	3152	NEWTOWN OFFICE & COMPUTER SUPP	401.88
5218	7/16/2015	3029	NJBIA	440.00
5219			ONE CALL CONCEPTS	510.88
5220			PSE&G	41379.63
5221 5222	7/16/2015	3481	P.C. HELPERS INC. PAUL'S TREE SERVICE LLC	999.99
5222 5223	7/16/2015			1400.00 1080.00
5223	7/16/2015	2340	PETROLEUM TRADERS CORP	340 69
5225	7/16/2015	3467	PHILADELPHIA INSURANCE COMPANT	17658.17
5226	7/16/2015	3515	POWER EQUIPMENT CO.	6228.09
5227	7/16/2015	4680	REED & PERRINE SALES INC.	2904.00
5228	7/16/2015	3801	RIGGINS INC.	2631.33
5229	7/16/2015	3802	PHILADELPHIA INSURANCE COMPANI POWER EQUIPMENT CO. REED & PERRINE SALES INC. RIGGINS INC. RIO SUPPLY INC. ROOT 24 HRS INC	493.79
5230	7/16/2015	1332	ROOT 24 HRS INC.	6020.00

5231	7/16/2015	4202	S. J. WELDING SUPPLY CO. SAM'S CLUB SCALFO ELECTRIC INC. SERVICE TRUCK CENTERS INC. SHARP GTS, GARY SKOW, SANDRA SNELL JR., JAMES STEVENSON & SON INC., C. STEVENSON SUPPLY CO INC SUNBELT RENTAL INC. TAPPER, SHARON THOMAS SCIENTIFIC TRAP ROCK INDUSTRIES LLC UNIFIRST CORPORATION UNIVAR USA INC. VERIZON WIRELESS VINCENZO'S PIZZA WASTE MANAGEMENT OF WAWA FLEET WILLIAMS SCOTSMAN WOOLSTON COMPANY INC. ZEE MEDICAL SERVICE CO. STATE OF NJ HEALTH BENEFITS PAYROLL	626.26
5232	7/16/2015	3940	SAM'S CLUB	1221.39
5233	7/16/2015	2418	SCALFO ELECTRIC INC.	11793.81
5234	7/16/2015	3002	SERVICE TRUCK CENTERS INC.	382.62
5235	7/16/2015	2422	SHARP GTS, GARY	1082.00
5236	7/16/2015	4162	SKOW, SANDRA	629.40
5237	7/16/2015	4180	SNELL JR., JAMES	109.00
5238	7/16/2015	730	STEVENSON & SON INC., C.	2134.08
5239	7/16/2015	4340	STEVENSON SUPPLY CO INC	1478.60
5240	7/16/2015	4200	SUNBELT RENTAL INC.	384.12
5241	7/16/2015	3881	TAPPER, SHARON	314.70
5242	7/16/2015	4431	THOMAS SCIENTIFIC	597.45
5243	7/16/2015	4460	TRAP ROCK INDUSTRIES LLC	244.71
5244	7/16/2015	5002	UNIFIRST CORPORATION	2916.00
5245	7/16/2015	2730	UNIVAR USA INC.	2700.00
5246	7/16/2015	3186	VERIZON WIRELESS	1825.75
5247	7/16/2015	4444	VINCENZO'S PIZZA	63.62
5248	7/16/2015	2260	WASTE MANAGEMENT OF	449.52
5249	7/16/2015	4720	WAWA FLEET	58.24
5250	7/16/2015	4535	WILLIAMS SCOTSMAN	434.58
5251	7/16/2015	4605	WOOLSTON COMPANY INC.	3370.00
5252	7/16/2015	4880	ZEE MEDICAL SERVICE CO.	274.48
8808	7/01/2015	2150	STATE OF NJ HEALTH BENEFITS	PR 17847.30
8089	7/01/2015	2030	STATE OF NJ HEALTH BENEFITS	PR 58306.43
	6/26/2015		PAYROLL	119,000.00
	7/10/2015		PAYROLL	118,000.00

TOTALS: 700,224.47

Discussion: None.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Scott, AYE; Cmmr. Jennings, AYE;

Cmmr. Walker, AYE; Cmmr. Sills, AYE.

No Solicitor's Report was given.

<u>Motion:</u> A motion was made by Cmmr. Sills and seconded by Cmmr. Campbell to enter Executive Session.

Discussion: None.

Cmmr. Walker, AYE; Cmmr. Sills, AYE.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Scott, AYE; Cmmr. Jennings, AYE;

Motion: A motion was made by Cmmr. Campbell and seconded by Cmmr. Sills to Re-enter Public Session.

Discussion: None.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Scott, AYE; Cmmr. Jennings, AYE; Cmmr. Walker, AYE; Cmmr. Sills, AYE.

Motion: A motion was made by Cmmr. Walker and seconded by Cmmr. Campbell to increase Joanna Walker salary by 2% due to her appointment from Clerk to Customer Service Representative.

Discussion: None.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Scott, AYE; Cmmr. Jennings, AYE; Cmmr. Walker, AYE; Cmmr. Sills, AYE.

Motion: Motion was made by Cmmr. Jennings and seconded by Cmmr. Campbell to adopt Resolution 2015-7-15-3 appointing Diallyo Diggs as Treasurer for the WMUA for a term of three (3) years and at a annual salary of \$1,200 per year.

Discussion: None.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Scott, AYE; Cmmr. Jennings, AYE; Cmmr. Walker, AYE; Cmmr. Sills, AYE.

Comments from Authority members: Commissioner Turner wants to look into Smart Meters.

Motion: A motion was made to adjourn by Cmmr. Campbell and seconded by Cmmr. Sills.

Discussion: None.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Scott, AYE; Cmmr. Jennings, AYE; Cmmr. Walker, AYE; Cmmr. Sills, AYE.

The meeting adjourned at 5:55.

Certification of Minutes

I hereby certify the above to be a true and correct copy of the approved Minutes of the July 15, 2015, Regular Meeting of the Willingboro Municipal Utilities Authority approved

Michael A. Armstrong, Secretary