

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY
Regular Meeting Minutes
April 15, 2015

The meeting of the Willingboro Municipal Utilities Authority was held on Wednesday, April 15, 2015 in the Authority office. Chairman Scott called the meeting to order at 4:30 PM, and requested that everyone pledge allegiance to the flag. The Chairman instructed the Secretary to read the following statement:

Public notice of the meeting, pursuant to the Open Public Meetings Act, has been given by the Authority in the following manner:

- A. Posting written notice on the official bulletin board of the Authority building.
- B. Mailing written notice to the Municipal Clerks of Willingboro and Westampton Townships; the Secretary of the Edgewater Park Sewerage Authority and the Executive Director of the Mount Laurel Municipal Utilities Authority.
- C. Publishing a Public Notice in the Burlington County Times and Courier-Post.
- D. Directing the Secretary to enter into the minutes of this meeting this public announcement.

Roll Call: Cmmr. Eddie Campbell, Jr., (Arrives at 4:40 PM), Cmmr, Cmmr. Christopher Walker (Absent), Cmmr. Jacqueline Jennings (Arrives at 5:12 PM), Cmmr. T. Wayne Scott (Present), Cmmr. Sills (Present) Alt. Cmmr. Webster Evans (Present) and Alt. Commissioner Carl Turner (Present).

Others attending: Michael A. Armstrong, Secretary, James Mackie, Operations Manager, Russell Trice, Engineer, Nick Talvecchia, Solicitor, Vince Buckley, System Maintenance Superintendent, Rita Taliafero, Office Manager and Andy Weber, Executive Director.

There were no comments from the public.

The Chairman announces that Alt. Cmmrs. Evans and Turner will vote in the absence of Cmmrs. Campbell and Jennings.

Motion: A motion was made by Cmmr. Sills and seconded by Cmmr. Evans to approve the Minutes of the March 17, 2015 meeting.

Discussion: None.

Roll Call: Cmmr. Scott, AYE; Cmmr. Sills, AYE; Alt. Cmmr. Evans, AYE; Alt. Cmmr. Turner, AYE.

Motion: A motion was made by Cmmr. Sills and seconded by Alt. Cmmr. Turner to receive and file the Treasurer's Report.

Discussion: None.

Roll Call: Cmmr. Scott, AYE; Cmmr. Sills, AYE; Cmmr. Evans, AYE, Alt. Cmmr. Turner, AYE.

Motion: A motion was made by Alt. Cmmr. Evans and seconded by Cmmr. Sills to receive and file the Operations and Maintenance Report.

Discussion: None.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Scott, AYE; Cmmr. Sills, AYE; Cmmr. Evans, AYE, Alt. Cmmr. Turner, AYE.

Cmmr. Campbell arrives at 4:40.

Motion: A motion was made by Cmmr. Sills and seconded by Cmmr. Evans to receive and file the Executive Director's Report.

Discussion: Rita Talafero, Office Manager, discussed her attendance at a Diversity Training Seminar. Mr. Weber announced that June 20, 2015 is a tentative date for the MUA picnic.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Scott, AYE; Cmmr. Sills, AYE; Cmmr. Evans, AYE, Alt. Cmmr. Turner, AYE.

Motion: A motion was made by Cmmr. Evans and seconded by Cmmr. Sills to receive and file the Consulting Engineer's Report.

Discussion: Mr. Trice prepared and provided all Commissioners' with a written project status report as previously requested by the Commissioners.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Scott, AYE; Cmmr. Sills, AYE; Cmmr. Evans, AYE; Alt. Cmmr. Turner, AYE.

Motion: A motion was made by Cmmr. Sills and seconded by Cmmr. Evans to approve Resolution 2015-4-15-1 authorizing the release of the maintenance bond held for Westampton Market Place (Family Dollar).

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

RESOLUTION AUTHORIZING RELEASE OF PERFORMANCE BOND FOR WESTAMPTON MARKET PLACE (FAMILY DOLLAR)

RESOLUTION 2015-4-15-1

WHEREAS, Schedule of Rate and Regulations of the Willingboro Municipal Utilities Authority Require that the owner post a performance bond covering constructions by the Authority's Engineer; and

WHEREAS, the WMU's Consulting Engineer has recommended the release of the Performance Bond for the project identified as Westampton Marketplace (Family Dollar) in the amount of \$38, 935.68 as set forth in the attached letter dated March 10, 2015;

NOW, THEREFORE, BE IT RESOLVED by Willingboro Municipal Utilities Authority assembled in regular session this fifteenth day of April, 2015 that:

1. Performance Bond in the amount of \$38,935.68 for the Project described above be released;
2. A copy of this resolution be forwarded to Westampton Marketplace (Family Dollar) as developer and owner of the project.
3. A copy of this resolution be made a part of the minutes of this public meeting.

T. Wayne Scott, Chairman

CERTIFICATION

I, Michael J. Armstrong, Secretary to the WMUA in the County of Burlington, and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by a majority of the full membership of the Willingboro Municipal Utilities Authority at its meeting of April 15, 2015

Michael Armstrong

Discussion: None.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Scott, AYE; Cmmr. Sills, AYE; Cmmr. Evans, AYE, Alt. Cmmr. Turner, AYE.

Motion: A motion was made by Cmmr. Sills and seconded by Cmmr. Evans to approve Resolution 2015-4-15-2 authorizing the release of the performance bond held for the First Hispanic Church.

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

RESOLUTION AUTHORIZING RELEASE OF MAINTENANCE BOND FOR FIRST HISPANIC CHURCH RESOLUTION 2015-4-15-2

WHEREAS, Schedule of Rate and Regulations of the Willingboro Municipal Utilities Authority "WMUA") require that the owner post a maintenance bond covering construction of certain projects; and

WHEREAS, the First Hispanic Church had posted cash in lieu of Maintenance Bond with the WMUA for the sum of \$1,800.00; and

WHEREAS it has been recommended by James Mackie the release of the Maintenance Bond;

NOW, THEREFORE, BE IT RESOLVED by Willingboro Municipal Utilities Authority assembled in regular session this fifteenth day of April, 2015 that:

1. The amount of \$1,800.00 representing the cash in lieu of Maintenance Bond for the First Hispanic Church project be released;
2. A copy of this resolution be forwarded to First Hispanic Church as developer and owner of the project.
3. A copy of this resolution be made a part of the minutes of this public meeting.

T. Wayne Scott, Chairman

CERTIFICATION

I, Michael J. Armstrong, Secretary to the WMUA in the County of Burlington, and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by a majority of the full membership of the Willingboro Municipal Utilities Authority at its meeting of April 15, 2015

Michael Armstrong

Discussion: None.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Scott, AYE; Cmmr. Sills, AYE; Cmmr. Evans, AYE; Alt. Cmmr. Turner, AYE.

The following Resolution 2015-4-15-3 authorizing the second amendment to the lease agreement between the Authority and OmniPoint was held.

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

RESOLUTION 2015-

RESOLUTION AUTHORIZING SECOND AMENDMENT TO LEASE AGREEMENT

BETWEEN WILLINGBORO MUNICIPAL UTILITIES AUTHORITY AND

OMNI/POINT

WHEREAS, the Willingboro Municipal Utilities Authority (WMUA) did enter into a Communication Site Lease Agreement on February 4, 1998 which was amended on November 21, 2001 for communications equipment to be installed at 25 Holyoke Lane, Willingboro Township, New Jersey

WHEREAS, OminiPoint desires to provide up to four additional antennas at the site and extend the existing Lease Agreement of an additional 5 years as described in the attached Lease Agreement for an additional monthly rent of \$300 per month.

NOW, THEREFORE, BE IT RESOLVED by the Willingboro Municipal Utilities Authority assembled in regular session this fifteenth day of April, 2015 that:

1. The Executive Director is authorized to execute the necessary forms of contract as set forth herein.
2. That this agreement is subject to final review and approval by Alaimo Engineers whose fees and expenses shall be paid by OminiPoint.
3. A copy of this resolution be spread upon the minutes of this meeting

T Wayne Scott, Chairman

CERTIFICATION

I, Michael J. Armstrong, Secretary to the WMUA in the County of Burlington, and the State of New Jersey do hereby certify that the foregoing Resolution is a true copy of the Original Resolution duly passed and adopted by a majority of the full membership of the Willingboro Municipal Utilities Authority at its meeting of April 15, 2015

Michael Armstrong, Secretary

Motion: A motion was made by Cmmr. Scott and seconded by Alt. Cmmr. Turner to present the list of bills due for payment.

Willingboro M.U.A.
Bill List
April 15, 2015 Meeting

A/P PAID HISTORY BY CHECK NUMBER - SUMMARY

ALL FUNDS FOR CHECKS DATED 3/20/2015 TO 4/16/2015 ALL CHECK NUMBERS

-----CHECK-----			-----VENDOR-----	
#	DATE	#	NAME	CHECK AMOUNT
4698	3/20/2015	4490	JOSEPH JACOBS	240.37
4795	3/20/2015	3030	NJ MOTOR VEHICLE COMMISSION	60.00
4796	3/23/2015	3620	STATE OF NJ-PWT	1345.51
4797	4/01/2015	4325	METLIFE-GROUP BENEFITS	3798.65
4800	4/16/2015	46	24MEDIA LLC.	560.00
4801	4/16/2015	30	ABS ELECTRIC INC	1900.33

4802	4/16/2015	150	ALAIMO ASSOC., RICHARD A.	66645.51
4803	4/16/2015	160	ALL INDUSTRIAL SAFETY	1048.58
4804	4/16/2015	50	ASSOCIATION OF ENVIRONMENTAL	70.00
4805	4/16/2015	35	BARLOW CHEVROLET INC.	40.16
4806	4/16/2015	500	BILLOWS ELECTRIC SUPPLY	327.72
4807	4/16/2015	2372	BLOCK COMMUNICATIONS	2027.63
4808	4/16/2015	593	BRUCE BURIN AIR COND. & HEATIN	1810.00
4809	4/16/2015	3159	BURLINGTON COUNTY BOARD OF CHO	22802.36
4810	4/16/2015	430	BURLINGTON COUNTY TIMES	135.46
4811	4/16/2015	822	CENTERPOINT ASSOCIATES INC.	73033.94
4812	4/16/2015	820	CERTIFIED LABORATORIES	176.28
4813	4/16/2015	874	CHAMPION UNIFORM SUPPLY INC.	587.00
4814	4/16/2015	964	COMCAST	370.74
4815	4/16/2015	1020	CONTECH ASSOCIATES INC.	1290.30
4816	4/16/2015	1048	CORPORATE EMPLOYEE BENEFITS LL	446.25
4817	4/16/2015	1116	COYNE CHEMICAL CO. INC., GEORG	3217.54
4818	4/16/2015	1061	CRAMER JR, DONALD A.	314.70
4819	4/16/2015	1375	DUN-RITE SAND & GRAVEL CO. INC	891.00
4820	4/16/2015	1499	ENVIREP INC.	232.48
4821	4/16/2015	1493	ENVIRONMENTAL RESOURCE ASSOC.	828.70
4822	4/16/2015	1550	EVANS, ROBERT	314.70
4823	4/16/2015	1560	EVANS, WEBSTER	314.70
4824	4/16/2015	1595	FEDERAL EXPRESS CORP.	24.74
4825	4/16/2015	1630	FLEMING, DAVID	314.70
4826	4/16/2015	1710	FOXCROFT EQUIPMENT & SERVICE C	1110.00
4827	4/16/2015	1897	G.P. JAGER & ASSOCIATES INC	1061.00
4828	4/16/2015	1899	GENSERVE INC.	1725.00
4829	4/16/2015	1960	GRAINGER INC, W W	184.05
4830	4/16/2015	2040	HACH COMPANY	217.56
4831	4/16/2015	2770	HAINESPORT ENTERPRISES INC	1104.50
4832	4/16/2015	2042	HALE, ALEXANDRA	172.16
4833	4/16/2015	2110	HARRIS FENCE CORP.	280.00
4834	4/16/2015	3211	HD SUPPLY FACILITIES MAINTENAN	1602.51
4835	4/16/2015	2039	HD SUPPLY WATERWORKS LTD	1125.11
4836	4/16/2015	2324	HOME DEPOT CREDIT SERVICES	834.76
4837	4/16/2015	2251	IDA NORTH AMERICA INC.	123.75
4838	4/16/2015	2338	ITS MAILING SYSTEMS INC.	2551.66
4839	4/16/2015	2310	JARVIS ELECTRIC MOTORS INC.	80.20
4840	4/16/2015	2269	JCI JONES CHEMICALS INC	5447.76
4841	4/16/2015	2400	KEVIN'S SIGN COMPANY	775.00
4842	4/16/2015	2430	KILLIAN, HARRY F.	314.70
4843	4/16/2015	2421	KINGS JANITORIAL SERVICE	400.00
4844	4/16/2015	4793	KOMLINE-SANDERSON ENGINEERING	1016.01
4845	4/16/2015	2380	LAKE JR, WILLIAM H.	1219.00
4846	4/16/2015	2388	LANCE ELECTRIC INC.	24811.98
4847	4/16/2015	2363	LECONEY, STEVEN L	314.70
4848	4/16/2015	2670	MACALASTER BICKNELL CO OF NJ I	565.21
4849	4/16/2015	2750	MANTEK DIVISION	95.39
4850	4/16/2015	2050	MINUTEMAN PRESS OF HAINESPORT	355.23
4851	4/16/2015	3003	MORE POWER ELECTRIC	1910.00
4852	4/16/2015	3070	MUNICIPAL MAINTENANCE CO.	2597.00
4853	4/16/2015	3080	MYERS, BARBARA	629.40
4854	4/16/2015	3168	NEW JERSEY MANUFACTURERS INSUR	9598.01
4855	4/16/2015	3152	NEWTOWN OFFICE & COMPUTER SUPP	1143.77
4856	4/16/2015	4999	ONE CALL CONCEPTS	440.80
4857	4/16/2015	3610	P S E & G	37269.92
4858	4/16/2015	3481	P.C. HELPERS INC.	3537.00
4859	4/16/2015	3360	PAUL'S TREE SERVICE LLC	1900.00
4860	4/16/2015	2340	PETROLEUM TRADERS CORP	508.76
4861	4/16/2015	3467	PHILADELPHIA INSURANCE COMPANI	17658.17
4862	4/16/2015	3515	POWER EQUIPMENT CO.	720.00
4863	4/16/2015	3590	PRIOR-NAMI BUSINESS SYS.	375.00
4864	4/16/2015	3593	PRO-SPEC PAINTING INC	2500.12
4865	4/16/2015	3640	Q.C. LABORATORIES	630.65
4866	4/16/2015	4680	REED & PERRINE SALES INC.	2904.00
4867	4/16/2015	3801	RIGGINS INC.	1782.07
4868	4/16/2015	3552	SAFELITE AUTO GLASS	252.85
4869	4/16/2015	3940	SAM'S CLUB	819.68
4870	4/16/2015	2418	SCALFO ELECTRIC INC.	36901.24
4871	4/16/2015	4100	SCOTT, T. WAYNE	84.75
4872	4/16/2015	3002	SERVICE TRUCK CENTERS INC.	190.60
4873	4/16/2015	4162	SKOW, SANDRA	629.40

4874	4/16/2015	730	STEVENSON & SON INC., C.	1610.00
4875	4/16/2015	4340	STEVENSON SUPPLY CO INC	1076.78
4876	4/16/2015	4200	SUNBELT RENTAL INC.	437.15
4877	4/16/2015	3881	TAPPER, SHARON	314.70
4878	4/16/2015	4411	TERMINIX COMMERCIAL	684.96
4879	4/16/2015	4431	THOMAS SCIENTIFIC	1537.89
4880	4/16/2015	4480	TRICO EQUIPMENT INC.	3007.49
4881	4/16/2015	2730	UNIVAR USA INC.	2700.00
4882	4/16/2015	3186	VERIZON WIRELESS	980.96
4883	4/16/2015	4446	VIRTUA AT WORK	201.45
4884	4/16/2015	2260	WASTE MANAGEMENT OF	428.12
4885	4/16/2015	4800	WHARTON HARDWARE	862.95
4886	4/16/2015	4535	WILLIAMS SCOTSMAN	434.58
4887	4/16/2015	4605	WOOLSTON COMPANY INC.	1740.00
4888	4/16/2015	4880	ZEE MEDICAL SERVICE CO.	381.95
8082	4/01/2015	2150	STATE OF NJ HEALTH BENEFITS PR	17847.30
8083	4/01/2015	2030	STATE OF NJ HEALTH BENEFITS PR	60115.07
	3/20/2015		PAYROLL	107000.00
	4/03/2015		PAYROLL	110000.00

TOTALS: 669001.83

Discussion: None.

Roll Call: Cmmr. Campbell; AYE; Cmmr. Scott, AYE ABSTAIN #4871; Cmmr.

Sills, AYE; Cmmr. Evans, AYE ABSTAIN #4823, Alt. Cmmr. Turner, AYE.

Solicitor's Report: The Solicitor advised that his firm is responding to significant OPRA request from a marketing firm which is requesting the name and addresses of every customer the MUA ever had. Mr. Weber says it will cost \$10,000 and intends to bill the marketing firm.

Commissioner Jennings arrives during Executive Session at 5:12 PM.

Motion: A motion was made by Cmmr. Sills and Seconded by Cmmr. Campbell to enter executive session.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Jennings, AYE; Cmmr. Scott, AYE; Cmmr. Sills, AYE; Alt. Cmmr. Evans, AYE.

Motion: A motion was made by Cmmr. Sills and Seconded by Cmmr. Campbell to re-enter public session.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Jennings, AYE; Cmmr. Scott, AYE; Cmmr. Sills, AYE; Alt. Cmmr. Evans, AYE.

Motion Cmmr. Sills made a motion to approve the closed session minutes for November 12, 2014, December 17, 2014, February 18, 2015 and March 18, 2015 which was seconded by Cmmr. Campbell.

Discussion: None.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Jennings, AYE; Cmmr. Scott, AYE; Cmmr. Sills, AYE; Alt. Cmmr. Evans, AYE.

Motion A motion was made by Cmmr. Campbell and seconded by Cmmr. Sills to provide the executive director with the authority to negotiate a settlement with Rancocas Valley Church in an amount not to exceed \$3,000.00.

Discussion: None.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Jennings, AYE; Cmmr. Scott, AYE; Cmmr. Sills, AYE; Alt. Cmmr. Evans, AYE.

Motion: A motion was made by Cmmr. Sills and seconded by Cmmr. Evans for a lateral promotion of an employee, William Lake, conditioned upon completion of certain courses.

Discussion: None.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Jennings, AYE; Cmmr. Scott, AYE; Cmmr. Sills, AYE; Alt. Cmmr. Evans, AYE.

Motion: Motion to adjourn was made by Cmmr. Campbell and seconded by Cmmr. Sills.

Discussion: None.

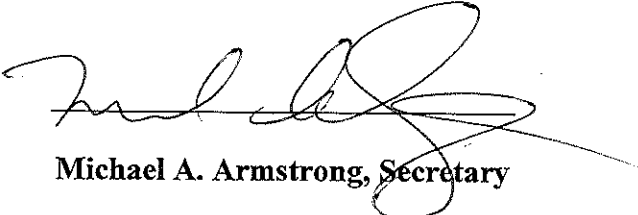
Roll Call: Cmmr. Campbell, AYE; Cmmr. Jennings, Cmmr. Scott, AYE; Cmmr. Sills, AYE; Alt. Cmmr. Evans, AYE.

The meeting adjourned at 6:18 p.m.

Certification of Minutes

I hereby certify the above to be a true and correct copy of the approved Minutes of the April 15, 2015, Regular Meeting of the Willingboro Municipal Utilities Authority approved on

May 13, 2015.


Michael A. Armstrong, Secretary