

WILLINGBORO MUNICIPAL UTILITIES AUTHORITY
Regular Meeting Minutes
March 19, 2014

The meeting of the Willingboro Municipal Utilities Authority was held on Wednesday, March 19, 2014 in the Authority office. Chairman Walker called the meeting to order at 4:30 PM, and requested that everyone pledge allegiance to the flag. The Commissioner instructed the Secretary to read the following statement:

Public notice of the meeting, pursuant to the Open Public Meetings Act, has been given by the Authority in the following manner:

- A. Posting written notice on the official bulletin board of the Authority building.
- B. Mailing written notice to the Municipal Clerks of Willingboro and Westampton Townships; the Secretary of the Edgewater Park Sewerage Authority and the Executive Director of the Mount Laurel Municipal Utilities Authority.
- C. Publishing a Public Notice in the Burlington County Times and Courier-Post.
- D. Directing the Secretary to enter into the minutes of this meeting this public announcement.

Roll Call: Cmmr. Eddie Campbell, Jr., (Present), Cmmr. Dennis W. Reiter (Present), Cmmr. Christopher Walker (Present), Cmmr. Jacqueline Jennings (Arrived at 4:45), Cmmr. T. Wayne Scott (Present), Alt. Cmmr. Clayton Sills and Alt. Cmmr. Darvis Holly (Absent).

Others attending; Michael A. Armstrong, Secretary, Joseph S. Bateman, Executive Director, James Mackie, Operations Manager, Nicholas F. Talvacchia, Solicitor, Jerry Ostow, Bond Counsel and L. Russell Trice, Engineer.

Motion: A motion was made by Cmmr. Scott and seconded by Cmmr. Campbell to approve the minutes of the March 20, 2013 meeting.

Discussion: None.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Reiter, AYE; Cmmr. Scott, AYE; Cmmr. Walker, AYE, Alt. Cmmr. Sills, ABSTAIN.

Motion: A motion was made by Cmmr. Campbell and seconded by Cmmr. Scott for approval of the January 8, 2013 minutes.

Discussion: None.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Reiter, ABSTAIN Cmmr. Scott, AYE; Alt. Cmmr. Sills, ABSTAIN; Walker, AYE.

Motion: A motion was made by Cmmr. Scott and seconded by Cmmr. Campbell to approve the minutes for the February 5, 2014 and February 19, 2014 meetings.

Discussion: None.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Reiter, NO; Cmmr. Scott, AYE; Alt. Cmmr. Sills, AYE; Cmmr. Walker, AYE.

Motion: A motion was made by Cmmr. Campbell and seconded by Cmmr. Scott to receive and file the Treasurer's Report.

Discussion: None.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Reiter, AYE; Cmmr. Scott, AYE; Alt. Cmmr. Sills, AYE; Cmmr. Walker, AYE.

Motion: A motion was made by Cmmr. Reiter and seconded by Cmmr. Scott to receive and file the Operations and Maintenance Report for February.

Discussion: Mr. Mackie advised the Board that they intend to purchase jackets for employees with customized MUA insignias.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Reiter, AYE; Cmmr. Scott, AYE; Alt. Cmmr. Sills, AYE; Cmmr. Walker, AYE.

Motion: A motion was made by Cmmr. Reiter and seconded by Cmmr. Campbell to receive and file the Executive Director's Report for February.

Discussion: None.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Reiter, AYE; Cmmr. Scott, AYE; Alt. Cmmr. Sills, AYE; Cmmr. Walker, AYE.

Public Comment: None.

Motion: A motion was made by Cmmr. Reiter and seconded by Cmmr. Campbell to receive a report concerning the defeasance of the 2002 bond issue and the refunding of the 2005 bond issue and adopt resolutions authorizing the Executive Director and professionals to proceed.

Discussion: Sherry L. Tracey, Senior Manager from Phoenix Advisors gave a presentation as the MUA's financial advisors. She suggested paying off some debts service for the next three years.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Reiter, AYE; Cmmr. Scott, AYE; Cmmr. Jennings, AYE; Cmmr. Walker, AYE.

Commissioner Walker leaves the meeting at 5:15.

Motion: A motion was made by Cmmr. Scott and seconded by Alt. Cmmr. Sills to authorize the Executive Director to renew the shared services agreement with Willingboro Township regarding a qualified purchasing agent at a fixed fee of \$5,000.

Discussion: None.

Roll Call: Cmmr. Campbell, ABSTAIN; Cmmr. Reiter, AYE, Cmmr. Scott, AYE; Cmmr. Sills, AYE; Cmmr. Jennings, ABSTAIN.

Commissioner Walker returns to the meeting at 5:18.

Motion: A motion is made by Cmmr. Reiter and seconded by Cmmr. Campbell to adopt a resolution authorizing a settlement proposal from the Internal Revenue Service for outstanding arbitrage issues.

Discussion: None.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Reiter, AYE, Cmmr. Scott, AYE; Cmmr. Walker, AYE; Cmmr. Jennings, AYE.

Motion: A motion is made by Cmmr. Reiter and seconded by Cmmr. Scott to adopt a resolution authorizing award of a professional services contract for laboratory analyses.

Discussion: None.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Reiter, AYE, Cmmr. Scott, AYE; Cmmr. Walker, AYE; Cmmr. Jennings, AYE.

The Chairman advised the Board that he wants to speak to union representatives concerning upcoming union negotiations early so that the contract is signed by November. Also, the Chairman wants to put together an AD Hoc committee to assist with negotiations.

The Board received a report on revenue generated through the sale of renewable energy credits; The Executive Director provided a report in packets regarding revenues received from credits.

The Board received a report on the discussions being held with the Township concerning the Hurricane Sandy grant. The Executive Director informed the Board that he applied for a grant from FEMA and wants to buy a portable generator for use with the Township via a shared services agreement.

Motion: A motion was made by Cmmr. Campbell and seconded by Cmmr. Scott to present the following List of Bills for payment:

Discussion: Cmmr. Reiter raised a questions regarding \$15,000 payment for CEB and the Chairman indicated that it was being paid in accordance with their contract.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Reiter, NO as to check #3563, and ABSTAIN as to check #3606, Cmmr. Scott, AYE; Cmmr. Walker, AYE; Cmmr. Jennings, AYE.

Motion: A motion was made by Cmmr. Reiter and seconded by Cmmr. Scott to receive and file the Engineer's Monthly Status Report.

Discussion: None.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Reiter, AYE, Cmmr. Scott, AYE; Cmmr. Walker, AYE; Cmmr. Jennings, AYE.

Motion: A motion was made by Cmmr. Campbell and seconded by Cmmr. Jennings to authorize proceeding to bid for the concrete repair and coating of tanks at the wastewater treatment plant.

Discussion: None.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Reiter, AYE, Cmmr. Scott, AYE; Cmmr. Walker, AYE; Cmmr. Jennings, AYE.

The Solicitor advised the Board of the following matters:

1. Elfar Settlement was finally signed.
2. Mr. Bateman's contract terminates at the end of the year. Solicitor

advised that the Executive Director needs to give sixth months advanced notice.

Motion: Motion to adjourn was made by Cmmr. Campbell and seconded by Cmmr. Scott.

Roll Call: Cmmr. Campbell, AYE; Cmmr. Reiter, AYE, Cmmr. Scott, AYE; Cmmr. Walker, AYE; Cmmr. Jennings, AYE.

Certification of Minutes

I hereby certify the above to be a true and correct copy of the approved Minutes of the February 19, 2014, Regular Meeting of the Willingboro Municipal Utilities Authority.

Michael A. Armstrong, Secretary

