

# WILLINGBORO MUNICIPAL UTILITIES AUTHORITY

## Regular Session Minutes October 17, 2012

The regular meeting of the Willingboro Municipal Utilities Authority was held on Wednesday, October 17, 2012 in the Authority office.

**Roll Call:** Cmmr. Eddie Campbell, Jr. (Present), Cmmr. Anthony Clemons (Late), Sr., Cmmr. James H. Gray (Present), Cmmr. Dennis W. Reiter (Present), Cmmr. Christopher Walker (Present), Alt. Cmmr. T. Wayne Scott (Present) and Alt. Cmmr. Jacqueline Jennings (Present).

Others attending were L. Russell Trice, PE of Richard A. Alaimo Assoc., Consulting Engineers, Michael A. Armstrong, Secretary, Cristal Holmes-Bowie, Esq., Solicitor, Nicholas F. Talvacchia, Special Counsel, Joseph S. Bateman, Executive Director, Mr. James Mackie, Director of Operations (Absent), and Harry F. Killian, Treasurer was available in the room adjoining the meeting room.

Chairman Gray called the meeting to order at 4:30 PM and instructed the Secretary to read the following statement:

Public notice of the meeting, pursuant to the Open Public Meetings Act, has been given by the Authority in the following manner:

- A. Posting written notice on the official bulletin board of the Authority building on Wednesday, February 2, 2012.
- B. Mailing written notice to the Municipal Clerks of Willingboro and Westampton Townships; the Secretary of the Edgewater Park Sewerage Authority and the Executive Director of the Mount Laurel Municipal Utilities Authority on February 2, 2012 by Certified Mail.
- C. Publishing a Public Notice in the Burlington County Times and Courier-Post on February 4, 2012.
- D. Directing the Secretary to enter into the minutes of this meeting this public announcement.

**Motion:** Cmmr. Campbell moved to approve that the minutes of the regular meeting conducted on September 19, 2012. Cmmr. Reiter seconded the motion.

**Discussion:** Cmmr. Reiter pointed out that he received the hardcopy of the minutes that day and it was the first time in twenty seven years that he did not receive it in his packet and reserved the right to review it and comment on it at the next meeting. The Secretary advised Cmmr Reiter that the minutes were emailed to him three times prior to the meeting. Other Commissioners acknowledged receiving it via email prior to the meeting.

**Roll Call Vote:** Eddie Campbell, Jr., AYE; James Gray, AYE; Dennis Reiter, AYE; Christopher Walker, AYE; and Alt. Cmmr. Jacqueline Jennings AYE.

Cmmr. Walker raised the question to the Chairman regarding whether the Commissioners would be addressing the accuracy of the August regular and closed session minutes. He noted that the Commissioners did not approve the August minutes and requested that Harry, the Secretary who prepared the August minutes, be present at the October 17<sup>th</sup> meeting to address

the discrepancies in the draft minutes. Solicitor recommended that it be addressed in executive session to the extent the minutes involve executive session items.

**Motion:** Cmmr. Campbell made a motion to have the Consulting Engineer's Report appear on the agenda as item number 8 rather than item #9. Cmmr. Reiter seconded the motion.

**Discussion:** The Chairman entertained discussion regarding the order of the agenda for future meetings.

**Roll Call Vote:** Eddie Campbell, Jr., AYE; James Gray, AYE; Dennis Reiter, AYE; Christopher Walker, AYE; and Alt. Cmmr. Jacqueline Jennings AYE.

The Executive Director advised the Commissioners that the Treasurer was preoccupied for the moment and the Executive Director presented the Treasurer's Report to the Board. He drew their attention to the Addendum to the September's Treasurer's Report 2012 Financial Position as of September 30, 2012.

**Motion:** The Treasurers Report for September 2012 was received and filed on motion made by Cmmr. Walker and seconded by Cmmr. Campbell.

**Discussion:** None.

**Roll Call Vote:** Eddie Campbell, Jr., AYE; James Gray, AYE; Dennis Reiter, AYE; Christopher Walker, AYE; and Alt. Cmmr. Jacqueline Jennings AYE.

The Executive Director advised the Commissioners that the Operations Manager was absent due to Jury Duty and therefore, the Executive Director would summarize the Operations and Maintenance Report for the Commissioners.

**Motion:** The Operations and Maintenance Report for August 2012 was approved for filing as printed and distributed on motion by Cmmr. Reiter and seconded by Cmmr. Campbell.

**Discussion:** None.

**Roll Call Vote:** Eddie Campbell, Jr., AYE; James Gray, AYE; Dennis Reiter, AYE; Christopher Walker, AYE; and Alt. Cmmr. Jacqueline Jennings AYE.

The Executive Director presented two proposed payment plans for account numbers 128412430 for \$946 and 022002507 for \$1,164.07.

**Motion:** A motion was made by Cmmr. Reiter and seconded by Cmmr. Campbell to approve the two payment plans as presented.

**Discussion:** None.

**Roll Call Vote:** Eddie Campbell, Jr., AYE; James Gray, AYE; Dennis Reiter, AYE; Christopher Walker, AYE; and Alt. Cmmr. Jacqueline Jennings AYE.

Cmmr. Clemons arrived at this time.

The Executive Director began discussion of 2013 Water and Sewer Budgets and presented Resolutions 2012-51 and 2012-52 approving the 2013 Water and Sewer Budgets. The Executive Director wanted to address the proposal he presented to the Commissioners at the last meeting wherein he requested that the Board raise the commercial water rate to \$80. He was reflecting on what he presented to the Board and the business community's possible reaction to a 100% increase. He asked the Commissioners to consider a \$50 increase instead of \$80. The Board declined to take action reducing the proposed commercial water rate increase from \$80 to \$50.

Executive Director raised the an issue regarding the fact that a motion was made on September 19, 2012 by Commissioner Reiter to adopt the proposed rate increase and the wording should not have been to “adopt” the proposed rates since a public hearing is required before adoption. The Executive Director was simply looking for a consensus from the Board to accept the proposed rate increases for presentation to the Local Finance Board before final adoption. The Solicitor recommended that the motion adopting the rates on September 19, 2012 be rescinded if that was the Board’s pleasure.

**Motion:** Cmmr. Reiter made a motion to rescind the motion adopting the proposed water rates on September 19, 2012.

**Roll Call Vote:** Eddie Campbell, Jr., AYE; Anthony Clemons, Sr. AYE; James Gray, AYE; Dennis Reiter, AYE; and Christopher Walker, AYE.

Cmmr. Walker requested clarification regarding Special Counsel’s role at the meeting. Cmmr. Reiter took issue with Special Counsel’s attendance as Solicitor at the current meeting. Cmmr. Walker stated that the Board agreed at the September 19, 2012 that Michael A. Armstrong & Associates, LLC would step aside as Solicitor and only resolve two remaining matters, Cathedral of Love and Circle Apartments while Cooper Levinson, the Authority’s Special Counsel, would act as Solicitor until Michael A. Armstrong & Associates , LLC resigned or a successor was appointed. The Chairman directed that the discussion continue in executive session since it involved contract negotiations and employees that were previously discussed in closed session on September 19, 2012.

Chairman redirected the Board back to the Executive Director’s Report and discussion regarding Resolutions 2012-51 and 2012-52 approving the 2013 Water and Sewer Budgets listed as item 7(b) on the agenda. The Executive Director advised the Board that the final Resolution numbers for the 2013 Water and Sewer Budgets may change.

## **RESOLUTION 2013-52**

### **2013 WATER BUDGET**

#### **FISCAL YEAR: FROM JANUARY 1, 2013 TO DECEMBER 31, 2013**

WHEREAS, the Annual Budget and Capital Budget for the Willingboro Municipal Utilities Authority for the fiscal year beginning January 1, 2013 and ending December 31, 2013 has been presented before the governing body of the Willingboro Municipal Utilities Authority at its open public meeting of October 17, 2012 and

WHEREAS, the Annual Budget as introduced reflects **Total Revenues** of \$5,540,750 **Total Appropriations**, including any Accumulated Deficit if any, of \$5,075,348 and **Total Unrestricted Net Assets** planned to be utilized as funding thereof, of \$0 and

WHEREAS, the Capital Budget as introduced reflects **Total Capital Appropriations** of \$944,000 and **Unrestricted Net Assets** planned to be utilized as funding thereof \$0 and

WHEREAS, the schedule of rates, fees and other charges to be in effect in 2013 will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2 does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Willingboro Municipal Utilities Authority, at an open public meeting held on October 17, 2012 that the Annual Budget, including appended Supplemental Schedules, and the Capital Budget/Program of the Willingboro Municipal Utilities Authority for the fiscal year beginning January 1, 2013 and ending December 31, 2013 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED that the governing body of the Willingboro Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for adoption on November 21, 2012

---

James Gray, Chairman

ATTEST:

---

Michael A. Armstrong, Secretary

**RESOLUTION 2012-53**

**2013 SEWER BUDGET**

**FISCAL YEAR: FROM JANUARY 1, 2013 TO DECEMBER 31, 2013**

WHEREAS, the Annual Budget and Capital Budget for the Willingboro Municipal Utilities Authority for the fiscal year beginning January 1, 2013 and ending December 31, 2013 has been presented before the governing body of the Willingboro Municipal Utilities Authority at its open public meeting of October 17, 2012, and

WHEREAS, the Annual Budget as introduced reflects **Total Revenues** of \$4,576,250, **Total Appropriations**, including any Accumulated Deficit if any, of \$4,014,970 And

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$583,000 and Total Unreserved Net Assets planned to be utilized as funding thereof, of \$583,000; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Willingboro Municipal Utilities Authority, at an open public meeting held on October 17, 2012 that the Annual Budget, including appended Supplemental Schedules, and the Capital Budget/Program of the Willingboro Municipal Utilities Authority for the fiscal year beginning January 1, 2013 and ending December 31, 2013 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding

debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED that the governing body of the Willingboro Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for adoption on November 21, 2012.

---

James Gray, Chairman

ATTEST:

---

Michael A. Armstrong, Secretary

**Motion:** Cmmr. Reiter moved that the Commissioners approve Resolutions 2012-51 and 2012-52 regarding the 2013 Water and Sewer Budgets, respectively. Cmmr. Campbell seconded the motion.

**Discussion:** Alt. Cmmr. Jennings asked the Executive Director to clarify the approval process. The Executive Director explained that it was a two step process that involved sending it to the State for approval first then the Board would adopt it once approved. Cmmr. Clemons noted several typographical errors in the Resolutions. Secretary recommended that the Chairman sign these Resolutions all other Resolutions to come before the Board in the future and the Commissioners agreed.

**Roll Call Vote:** Eddie Campbell, Jr., AYE; Anthony Clemons, Sr. AYE; James Gray, AYE; Dennis Reiter, AYE; and Christopher Walker, AYE.

**Motion:** Cmmr. Reiter made a motion to direct the Executive Director to publish notice that the public hearing regarding the 2013 budgets and rates will be held on November 21, 2012 at 4:30 P.M. and to send certified copies of the approved 2013 Budgets and the minutes to the trustees for the Bondholders, Consulting Engineer, Auditor and NJ Department of Community Affairs. Cmmr. Campbell seconded the motion.

**Discussion:** None.

**Roll Call Vote:** Eddie Campbell, Jr., AYE; Anthony Clemons, Sr. AYE; James Gray, AYE; Dennis Reiter, AYE; and Christopher Walker, AYE.

The Executive Director provided an update regarding the upcoming AEA Conference scheduled to be held in November.

**Original Motion:** Cmmr. Reiter moved and Chairman Gray seconded his motion authorizing the Executive Director to schedule the WMUA Employee Appreciation Dinner at Charlie's Other Brother on December 7, 2012.

**Discussion:** Cmmr. Clemons suggested that retiring employees receive a special plaque at retirement as well. Cmmr. Clemons requested that the motion be amended to include providing retiring employees with a special plaque. Cmmr. Reiter agreed to the amendment.

**Amended Motion:** Cmmr. Reiter moved and Chairman Gray seconded his motion authorizing the Executive Director to schedule the WMUA Employee Appreciation Dinner at Charlie's Other Brother on December 7, 2012 and to include, at the discretion of the Executive Director, providing retiring employees with a special plaque on behalf of the WMUA.

**Roll Call Vote:** Eddie Campbell, Jr., AYE; Anthony Clemons, Sr. AYE; James Gray, AYE; Dennis Reiter, AYE; and Christopher Walker, AYE.

Consulting Engineer presented his Report.

**Motion:** Cmmr. Reiter made a motion to authorize the Consulting Engineer to take what ever action is necessary to assist in the preparation of the application to be submitted to the NJ Environmental Infrastructure Trust on behalf of the Authority. Alt. Cmmr. Scott and Cmmr. Walker raised concerns about the engineering and construction costs and fees associated with assisting in the preparation of the application. The Engineer agreed to provide estimated engineering and construction costs and fees to the Board at its next meeting before proceeding. The motion died for lack of a second.

**Motion:** Cmmr. Reiter moved and the Chairman seconded the motion to file and receive the Engineer's Monthly Status Report.

**Discussion:** No further discussions.

**Roll Call Vote:** Eddie Campbell, Jr., AYE; Anthony Clemons, Sr. AYE; James Gray, AYE; Dennis Reiter, AYE; and Christopher Walker, AYE.

Next, the Consulting Engineer presented the following Resolution to the Board for approval.

#### **RESOLUTION 2012-53**

#### **CHANGE ORDER #2 TO CONTRACT #2012 -1**

#### **CONCRETE REPAIR AND RECOATING AT PCP**

WHEREAS, the Willingboro Municipal Utilities Authority has complied with the requirements of the Local Public Contracts Law (P.L. 1971, Ch. 198) and received sealed bids for CONCRETE REPAIR AND RECOATING AT PCP on May 14, 2012 at 10:00 A.M. and,

WHEREAS, the contract was awarded to J.P. Smith Contractors Inc., and

WHEREAS, it was recently discovered that additional areas of the primary settling tank concrete needs repairing, and

WHEREAS, the Consulting Engineer has reviewed and is recommending approval of this change order, and

WHEREAS, the contractor has submitted a change order in the amount of \$2,025 and





2058	10/18/2012	3159	BURLINGTON COUNTY BOARD OF CHO	11312.04
2059	10/18/2012	605	CARROLL, MICHAEL	50.00
2060	10/18/2012	820	CERTIFIED LABORATORIES	702.54
2061	10/18/2012	874	CHAMPION UNIFORM SUPPLY INC.	578.80
2062	10/18/2012	875	CHESTERTON METROPOLITAN	1890.20
2063	10/18/2012	945	CLEMONS, ANTHONY	42.27
2064	10/18/2012	964	COMCAST	209.19
2065	10/18/2012	1000	CONSTELLATION NEWENERGY INC.	3646.59
2066	10/18/2012	1111	CONTRACTOR SERVICE	890.49
2067	10/18/2012	1065	CRESCENT SHRINE	1997.13
2068	10/18/2012	1311	DIAMOND CONSTRUCTION	27470.64
2069	10/18/2012	1315	DICKSON CO.	1144.00
2070	10/18/2012	1415	EAST RIVER ENERGY INC.	3668.30
2071	10/18/2012	1550	EVANS, ROBERT	299.70
2072	10/18/2012	1710	FOXCROFT EQUIPMENT & SERVICE C	4972.00
2073	10/18/2012	1897	G.P. JAGER & ASSOCIATES INC	3888.00
2074	10/18/2012	4194	HARRIS COMPUTER CORPORATION	180.44
2075	10/18/2012	2110	HARRIS FENCE CORP.	1500.00
2076	10/18/2012	2039	HD SUPPLY WATERWORKS LTD	17330.00
2077	10/18/2012	2324	HOME DEPOT USA INC	680.94
2078	10/18/2012	2269	JCI JONES CHEMICALS INC	5592.90
2079	10/18/2012	2262	JP SMITH CONTRACTORS INC.	30879.50
2080	10/18/2012	2430	KILLIAN, HARRY F.	299.70
2081	10/18/2012	2421	KINGS JANITORIAL SERVICE	300.00
2082	10/18/2012	2220	LAYNE CHRISTENSEN CO	600.00
2083	10/18/2012	2600	LOWTHER'S, GEORGE	149.98
2084	10/18/2012	2740	MAGELLAN HILL TECHNOLOGIES	2855.11
2085	10/18/2012	2750	MANTEK DIVISION	201.28
2086	10/18/2012	2760	MASON, WALTER	599.40
2087	10/18/2012	2951	MIDDLESEX WELDING SALES	12.00
2088	10/18/2012	3070	MUNICIPAL MAINTENANCE CO.	17485.23
2089	10/18/2012	2762	NETWORK MANAGEMENT CONSULTANTS	570.00
2090	10/18/2012	3168	NEW JERSEY MANUFACTURERS INSUR	7794.00
2091	10/18/2012	3158	NEW JERSEY WATER ASSOCIATION	250.00
2092	10/18/2012	3152	NEWTOWN OFFICE & COMPUTER SUPP	1560.85
2093	10/18/2012	4999	ONE CALL CONCEPTS	233.64
DATE: 17-OCT-12 A/P PAID HISTORY BY CHECK NUMBER - SUMMARY				PAGE 2

-----CHECK-----		-----VENDOR-----		
#	DATE	#	NAME	CHECK AMOUNT
2094	10/18/2012	3260	ONORATO, RICHARD	200.00
2095	10/18/2012	3610	P S E & G	44075.39
2096	10/18/2012	3467	PHILADELPHIA INSURANCE COMPANI	12881.42
2097	10/18/2012	3515	POWER EQUIPMENT CO.	4895.68
2098	10/18/2012	3640	Q.C. LABORATORIES	3889.90
2099	10/18/2012	4680	REED & PERRINE SALES INC.	5448.00
2100	10/18/2012	3802	RIO SUPPLY INC.	2650.05
2101	10/18/2012	1332	ROOT 24 HRS INC.	3056.00
2102	10/18/2012	3880	RUBBER SUPPLY COMPANY	178.67
2103	10/18/2012	2422	SHARP GTS, GARY	1062.00
2104	10/18/2012	4180	SNELL JR., JAMES	318.34
2105	10/18/2012	4290	STA SEAL INC	580.43
2106	10/18/2012	4320	STAPLES	67.98
2107	10/18/2012	4333	STATE OF NEW JERSEY	465.37
2108	10/18/2012	730	STEVENSON & SON INC., C.	200.00
2109	10/18/2012	4563	SWERP	4112.00
2110	10/18/2012	3881	TAPPER, SHARON	599.40
2111	10/18/2012	4460	TRAP ROCK INDUSTRIES INC	864.12
2112	10/18/2012	4480	TRICO EQUIPMENT INC.	9787.01
2113	10/18/2012	3530	U.S. POSTAL SERVICE	1100.00
2114	10/18/2012	2730	UNIVAR USA INC.	2898.00
2115	10/18/2012	3213	USA MOBILITY WIRELESS INC.	87.00
2116	10/18/2012	4446	VIRTUA AT WORK	67.15
2117	10/18/2012	2260	WASTE MANAGEMENT OF	326.50
2118	10/18/2012	4715	WATER WORKS SUPPLY CO. INC.	7192.20
2119	10/18/2012	4535	WILLIAM SCOTSMAN INC.	307.69
2120	10/18/2012	4605	WOOLSTON COMPANY INC.	1485.00
2121	10/18/2012	4880	ZEE MEDICAL SERVICE CO.	136.95
8022	10/01/2012	2150	STATE OF NJ HEALTH BENEFITS PR	18554.70
8023	10/01/2012	2030	STATE OF NJ HEALTH BENEFITS PR	49288.32

**Motion:** Cmmr. Reiter made a motion to approve the October List of Bills for payment and Cmmr. Walker seconded his motion.

The Engineer leaves the meeting.

**Discussion:** Cmmr. Walker concerns regarding certain vouchers that are submitted every month. The vouchers involved the cost of the Executive Director attended a convention in New Orleans for \$1,828.59. The Executive Director explained that the American Water Environment Federation negotiated the hotel rates. Alt. Cmmr. Jennings made comments with respect to several adjustments to expenses related to the Executive Director attending Rotary meetings. The Chairman directed the Executive Director to provide the Commissioners with the State's travel policy that was provided by the Solicitor's office to the Executive Director several months ago within their meeting package at the November regular meeting. Alt. Cmmr. Jennings wanted to make clear that the MUA's policy should not include reimburse to anyone for alcoholic beverages consumption.

**Roll Call Vote:** Eddie Campbell, Jr., AYE; Anthony Clemons, Sr. AYE (as to all other items on the Bill List except line item 2063 wherein an abstention was noted as to his personal voucher), Dennis Reiter, AYE, James Gray, AYE, Chris Walker, AYE.

On behalf of the Treasurer, the Executive Director presented the List of Bills due for payment for September as follows:

ALL FUNDS FOR CHECKS DATED 8/17/2012 TO 9/20/2012 ALL CHECK NUMBERS

#	DATE	#	NAME	CHECK AMOUNT
1878	9/04/2012	1290	DELTA DENTAL PLAN OF NJ	5144.94
1954	8/17/2012	3320	P.E.R.S.	22.78
1957	9/20/2012	4010	A C SCHULTES INC	9961.00
1958	9/20/2012	30	ABS ELECTRIC INC	4418.34
1959	9/20/2012	73	ADVANCED AUTO PARTS	140.19
1960	9/20/2012	150	ALAIMO ASSOC., RICHARD A.	24104.34
1961	9/20/2012	160	ALL INDUSTRIAL SAFETY	302.93
1962	9/20/2012	2625	AVAYA INC.	354.18
1963	9/20/2012	31	BARBER, ROBERT	112.00
1964	9/20/2012	500	BILLOWS ELECTRIC SUPPLY	190.64
1965	9/20/2012	520	BLAUM, CHRISTOPHER	100.00
1966	9/20/2012	620	BUCKLEY, VINCENT	100.00
1967	9/20/2012	422	BURL. CO. INST. OF TECH.	4400.00
1968	9/20/2012	3159	BURLINGTON COUNTY BOARD OF CHO	14573.70
1969	9/20/2012	874	CHAMPION UNIFORM SUPPLY INC.	723.50
1970	9/20/2012	872	CHARLEY'S OTHER BROTHER	500.00
1971	9/20/2012	964	COMCAST	209.19
1972	9/20/2012	1123	COMPLETE CONTROL SERVICES INC.	130.00
1973	9/20/2012	1000	CONSTELLATION NEWENERGY INC.	3646.59
1974	9/20/2012	1020	CONTECH ASSOCIATES INC.	174.00
1975	9/20/2012	2763	DELUCA, MICHAEL	100.00
1976	9/20/2012	1270	DEMAISE, VICTOR	100.00
1977	9/20/2012	1415	EAST RIVER ENERGY INC.	6143.71
1978	9/20/2012	1412	EASTCOM ASSOCIATES INC	5000.00
1979	9/20/2012	1539	ERCOL JR., CHARLES	100.00
1980	9/20/2012	1540	ERCOL SR., CHARLES	100.00
1981	9/20/2012	1110	FASTENAL	196.76
1982	9/20/2012	1595	FEDERAL EXPRESS CORP.	116.95
1983	9/20/2012	1897	G.P. JAGER & ASSOCIATES INC	11793.60
1984	9/20/2012	1970	GRAPHIC CONTROLS LLC	850.53
1985	9/20/2012	1971	GRAY, JAMES	47.90
1986	9/20/2012	2040	HACH COMPANY	2183.12
1987	9/20/2012	2039	HD SUPPLY WATERWORKS LTD	4052.00
1988	9/20/2012	2324	HOME DEPOT USA INC	775.15
1989	9/20/2012	2695	MACKIE, JAMES	155.25
1990	9/20/2012	2310	JARVIS ELECTRIC MOTORS INC.	569.70
1991	9/20/2012	2269	JCI JONES CHEMICALS INC	22889.10
1992	9/20/2012	2262	JP SMITH CONTRACTORS INC.	76045.50
1993	9/20/2012	2421	KINGS JANITORIAL SERVICE	300.00
1994	9/20/2012	2387	LALLO, JAMES	100.00

1995	9/20/2012	2600	LOWTHER'S, GEORGE	110.00
1996	9/20/2012	2670	MACALASTER BICKNELL CO OF NJ INC	4885.93
1997	9/20/2012	2740	MAGELLAN HILL TECHNOLOGIES	2165.54
1998	9/20/2012	2951	MIDDLESEX WELDING SALES	24.00
1999	9/20/2012	2960	MILLIPORE CORPORATION	726.15
2000	9/20/2012	2050	MINUTEMAN PRESS OF HAINESPORT	335.40
2001	9/20/2012	3070	MUNICIPAL MAINTENANCE CO.	20057.21
2002	9/20/2012	3168	N.J. MANUFACTURERS INSURANCE CO	7794.00
2003	9/20/2012	3100	NATIONAL BATTERY CO.	60.00
2004	9/20/2012	2762	NETWORK MANAGEMENT CONSULTANTS	1667.50
2005	9/20/2012	3152	NEWTOWN OFFICE & COMPUTER SUPPLY	558.80
2006	9/20/2012	4999	ONE CALL CONCEPTS	287.92
2007	9/20/2012	3610	P S E & G	46270.18
2008	9/20/2012	3611	PARK PUMPS & CONTROLS INC.	70.00
2009	9/20/2012	3360	PAUL'S TREE SERVICE LLC	3600.00
2010	9/20/2012	2340	PETROLEUM TRADERS CORP	1106.02
2011	9/20/2012	3467	PHILADELPHIA INSURANCE COMPANIES	12881.42
2012	9/20/2012	4064	PHOENIX SECURITY SYSTEMS INC	519.40
2013	9/20/2012	3490	PITNEY BOWES	540.00
2014	9/20/2012	3630	PYRZ WATER SUPPLY CO INC	301.00
2015	9/20/2012	3640	Q.C. LABORATORIES	2119.50
2016	9/20/2012	4680	REED & PERRINE SALES INC.	3405.00
2017	9/20/2012	3805	RIVERSIDE NAPA AUTO PARTS	37.98
2018	9/20/2012	1332	ROOT 24 HRS INC.	425.00
2019	9/20/2012	2535	ROTARY CLUB OF WILLINGBORO	125.00
2020	9/20/2012	3940	SAM'S CLUB	1505.90
2021	9/20/2012	3002	SERVICE TRUCK CENTERS INC.	335.80
2022	9/20/2012	2422	SHARP GTS, GARY	1052.00
2023	9/20/2012	2021	SHARP, GARY	112.00
2024	9/20/2012	4162	SKOW, SANDRA	150.00
2025	9/20/2012	4180	SNELL JR., JAMES	150.00
2026	9/20/2012	4285	SPRINGSIDE AUTOMOTIVE INC	703.79
2027	9/20/2012	4290	STA SEAL INC	55.02
2028	9/20/2012	4322	STATE OF NEW JERSEY	460.92
2029	9/20/2012	3620	STATE OF NJ-PWT	2344.62
2030	9/20/2012	730	STEVENSON & SON INC., C.	5685.78
2031	9/20/2012	2491	THE L.L. CLEAN CO.	385.81
2032	9/20/2012	4485	TRI-STATE TECHNICAL SALES CORP	811.70
2033	9/20/2012	3530	U.S. POSTAL SERVICE	7000.00
2034	9/20/2012	2730	UNIVAR USA INC.	2898.00
2035	9/20/2012	3211	USA BLUEBOOK	176.59
2036	9/20/2012	3213	USA MOBILITY WIRELESS INC.	174.00
2037	9/20/2012	3186	VERIZON WIRELESS	504.77
2038	9/20/2012	4446	VIRTUA AT WORK	268.60
2039	9/20/2012	4650	WALKER PROCESS EQUIPMENT	6103.18
2040	9/20/2012	2260	WASTE MANAGEMENT OF NJ	326.50
2041	9/20/2012	4800	WHARTON HARDWARE	110.75
2042	9/20/2012	4535	WILLIAM SCOTSMAN INC.	307.69
2043	9/20/2012	4600	WOOLMAN BROTHERS NURSERY	300.00
2044	9/20/2012	4605	WOOLSTON COMPANY INC.	2376.00
2045	9/20/2012	4880	ZEE MEDICAL SERVICE CO.	240.30
2046	9/20/2012	4655	WALKER, CHRISTOPHER	106.99
2047	9/20/2012	36	BATEMAN, JOSEPH	691.79
8020	9/04/2012	2150	STATE OF NJ HEALTH BENEFITS PROGRAM	18554.70
8021	9/04/2012	2030	STATE OF NJ HEALTH BENEFITS PROGRAM	51642.54
<b>TOTAL:</b>				<b>\$416,536.28</b>

No action was taken by the Board with respect to the September Bill List.

Solicitor's Report. The Solicitor requested to be heard in closed session with respect to potential litigation. Commissioner Walker requested that the Solicitor's contract issue be discussed in executive session as well.

**Motion:** Cmmr. Clemons moved that the Board go into executive session to discuss the Solicitor's items and Cmmr. Walker seconded the motion.

**Roll Call Vote:** Eddie Campbell, Jr., AYE; Anthony Clemons, Sr. AYE; James Gray, AYE; Dennis Reiter, AYE; and Christopher Walker, AYE.

The Commissioners enter into closed Session.

**Motion:** Cmmr. Walker made the motion to come out of executive session which was seconded by Cmmr. Campbell.

**Roll Call Vote:** Eddie Campbell, Jr., AYE; Anthony Clemons, Sr. AYE; James Gray, AYE; Dennis Reiter, AYE; and Christopher Walker, AYE.

The Commissioners enter into open session.

**Motion:** Cmmr. Walker made the motion to have Special Counsel serve as Solicitor pending the outcome from PERS of the Secretary's appointment.

**Roll Call Vote:** Eddie Campbell, Jr., AYE; Anthony Clemons, Sr. AYE; James Gray, AYE; Dennis Reiter, AYE; and Christopher Walker, AYE.

**Motion:** Cmmr. Reiter made a motion to table all executive session minutes of September 19, 2012 for review and approval at the regular meeting to be held on November 21, 2012.

**Roll Call Vote:** Eddie Campbell, Jr., AYE; Anthony Clemons, Sr. AYE; James Gray, AYE; Dennis Reiter, AYE; and Christopher Walker, AYE.

**Motion:** The Chairman made a motion to adjourn and the motion was seconded by Cmmr. Reiter.

**Roll Call Vote:** Eddie Campbell, Jr., AYE; Anthony Clemons, Sr. AYE; James Gray, AYE; Dennis Reiter, AYE; and Christopher Walker, AYE.

The meeting was adjourned.

#### **Certification of Minutes**

I hereby certify the above to be a true and correct copy of the approved Minutes of the October 17, 2012 Regular Meeting of the Willingboro Municipal Utilities Authority.

---

Michael A. Armstrong, Secretary